

APARENTQUICKGUIDETO

Checklist: What to Bring to the IEP Meeting

This page contains a summary of information that parents may use to guide their active and equal participation on their child's team. The content is only a summary and further exploration of listed resources is encouraged.

PARENT PREPARATION: Use this handy checklist to get organized for your child's next IEP meeting. Here are a few things that you may want to prepare and take to the meeting.

Notes, Lists and Suggestions

- How your child seems to be doing in school and how s/he feels about classes.
- Your child's strengths and weaknesses- academically, socially and physically.
- Your child's activities and notes on how s/he interacts with others outside of school.
- Strategies that do or don't seem to be working at home.
- Accommodations that you propose.
- New or updated annual goals you propose for the IEP.
- What you want to learn at the IEP meeting, including questions about special education services your child may be receiving.

Documents and Reports about Your Child

- The current IEP.
- Reports of progress toward annual goals in the current IEP.
- Recent class papers, tests and report cards.
- Results of your child's most recent evaluation(s), including those conducted by professionals not employed by the school (such as a pediatric neurologist or other doctors).
- A recent photo of your child (if your child is not attending).

Other Items to Consider

- A notebook and pen to take notes.
- Assistive technology tools or apps you plan to share.
- A short bio for any guest that you will bring to the meeting.
- A folder to keep important documents received during the meeting—be sure to request a copy of any documents you sign during the meeting.

RESOURCES

Contact your local school district

State Support Team Region 6 _____ 800.686.2945 _____ www.sst6.org

Ohio Department of Education _____ education.ohio.gov

U.S. Department of Education _____ www.ed.gov

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