

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTIONS

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# Minutes

## Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Committee Session on December 9, 2015 at 5:32 p.m. in the Fireside Room at the Board of Education Offices.

**Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.**

### CALL TO ORDER

### ROLL CALL

**PRESENT** - Dr. Fancher, Ms. Goepfert, Mr. Manoloff, Mrs. Rounds, Mr. Swartz

### RESOLUTION TO ADOPT AGENDA

Resolution No. 203-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this Agenda, including any addendum attached hereto, for the December 9, 2015 meeting.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### ORAL AND WRITTEN COMMUNICATIONS

*In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.*

# Minutes

## Board of Education of the Rocky River City School District

### COMMITTEE AND REPRESENTATIVE REPORTS

Discussion was held on the following items:

#### CURRICULUM COMMITTEE - Mrs. Rounds

- Mrs. Rounds reported that Ms. Anderson was currently working on the middle school and high school course catalogs. Those catalogs are forthcoming.
- Mrs. Rounds reported that tutoring at Kensington and the Middle School would continue in 2016, and that the High School will offer summer school fitness classes in 2016.
- Mrs. Rounds reported that the Curriculum Advisory Committee (CAC) met earlier that day. The CAC had a tabletop discussion about all-day kindergarten. Ms. Anderson shared the tabletop discussion comments with the Board.

#### FACILITIES COMMITTEE - Mr. Swartz

- Dr. Shoaf reported that all of the facilities are running well.

#### FINANCE COMMITTEE - Mr. Manoloff

- The Finance Committee will meet next Thursday, December 17, at 5 PM.

#### POLICY AND LEGISLATION COMMITTEE - Dr. Fancher

- Dr. Fancher read the Notification of Second Reading of New and Revised Board Policies.

#### SCHOOL COMMUNITY - Ms. Goepfert

- Mrs. Rounds reported that Challenge Day and Photos with Santa was a success. The Coalition for Youth Asset Development is scheduled to meet on Thursday, December 10, 2015, where they will discuss how much was raised for the Challenge Day program.
- Ms. Goepfert reported that after the hockey game on Saturday, December 12, there would be a chance to skate with the Pirates.

**REVIEW OF AGENDA FOR THE BOARD OF EDUCATION MEETING TO BE HELD ON DECEMBER 17, 2015.**

# Minutes

## Board of Education of the Rocky River City School District

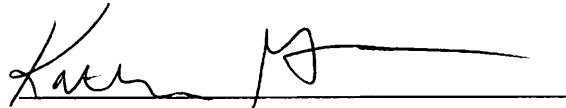
### RESOLUTION TO ADJOURN

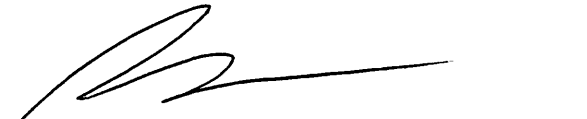
Resolution No. 204-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adjourn the meeting at 6:56 p.m.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Treasurer

# Minutes

## Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Finance Committee Session on December 17, 2015 at 5:05 p.m. in the 2<sup>nd</sup> Floor Conference Room at the Board of Education Offices.

**Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.**

**CALL TO ORDER** The Finance Meeting was called to order at 6:00 p.m. by Mr. Manoloff, Chair

### ROLL CALL

**PRESENT:** Mr. Manoloff, Ms. Goepfert, Dr. Fancher, Mrs. Rounds

The Finance Committee Meeting Minutes from November 19, 2015 were approved.

### Financial Summary – November 2015

November was a light month revenue-wise as the tax settlement and homestead and rollback payment had already been received in prior months. The All Other Financial Sources line (2.060) is down significantly as we no longer receipt the QSCB interest subsidy to the credit of the General Fund. There were minimal variances from estimates in all other revenue lines for the month.

On the expenditure side, salaries came in just over the estimate and benefits were moderately under for the month. The contracted services line came in much higher than anticipated due to a timing difference with the Lakewood Career Tech tuition payment being received and paid during November. This difference should reverse itself out in December as we are winding down the first half of the school year. Supplies/materials came in significantly below estimates for the month based on the earlier trend of purchasing in this area tailing off as expected. The variances in the capital outlay and other objects lines were negligible.

Please reference the SM-2 Comparison Report for how our FY 16 revenue and expenditure data compared to FY 15 amounts. Total fiscal YTD revenues (excluding other financing sources) ended below the fiscal 2015 amount by -0.36% while total fiscal YTD expenditures (excluding other financing uses) ended above the fiscal 2014 amount by 9.40%. The main reason revenue is down slightly overall is mainly due to a timing difference in line 1.040 due to the catastrophic cost reimbursement payment between years offset in large part by the expected increase in property tax revenue as well as a small increase in state basic aid. Salary expenditures show a significant increase due to contractual increases for all employees, the 11.41 additional FTE's now reflected on our payroll and a timing difference in payment of fall supplemental contracts. Supplies/materials are up significantly due to the payment for new textbooks and other materials that were carried over as encumbrances from June 30. Capital outlay expenditures are down year over year due to an overall reduction in capital spending from the General Fund.

# Minutes

## Board of Education of the Rocky River City School District


### Board of Revisions/Board of Tax Appeals Update

The most recent BOR/BTA reports from Dan McIntyre's office are attached for your review. We recently received a favorable ruling in the case concerning the Target store at Westgate from the BOR as they have maintained the current value which will retain approximately \$67,000 of revenue annually for the District. As Dan's office expected, this case has been appealed to the BTA and will be heard there if a settlement cannot be reached in the interim.

### Spending priorities – Curriculum and Capital

Ms. Anderson shared a document that contained a listing of curriculum and capital spending priorities and related costs as prepared by the Administration. Mr. Manoloff and other board members in attendance asked questions on the curriculum items to gain a better understanding of those items as the Board considers prioritizing planned expenditures going forward. Mr. Sywanyk also addressed questions on some of the capital needs that were included in the document, but as the meeting needed to end due to the regular board meeting scheduled for that evening, it was agreed that the capital items should be addressed at the next finance committee meeting in more detail so everyone can gain a better understanding of this items.

The meeting was adjourned by Mr. Manoloff at 5:57 p.m.

  
\_\_\_\_\_  
Committee Chair  
\_\_\_\_\_  
Treasurer

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTIONS

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# Minutes

## Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Regular Session on December 17, 2015 at 7:00 p.m. in the Fireside Room at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.

### CALL TO ORDER

### ROLL CALL

PRESENT - Dr. Fancher, Ms. Goepfert, Mr. Manoloff, Mrs. Rounds, Mr. Swartz

### RESOLUTION TO ADOPT AGENDA

Resolution No. 205-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this agenda, including any addendum attached hereto, for the December 17, 2015 meeting.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO RECOGNIZE THE SERVICE OF OUTGOING BOARD MEMBER, JEAN A. ROUNDS, FOR HER YEARS OF DEDICATION, GUIDANCE, AND LEADERSHIP TO THE ROCKY RIVER CITY SCHOOL DISTRICT AND THE COMMUNITY

Resolution No. 205.1-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approves this Resolution to Recognize the Service of Outgoing Board Member, Jean A. Rounds, for her Years of Dedication, Guidance, and Leadership to the Rocky River City School District and the Community.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Abstain
Scott Swartz	Aye

The resolution was adopted 4 – 0 with one abstention.

### RESOLUTION TO RECOGNIZE THE SERVICE OF OUTGOING BOARD MEMBER, SCOTT SWARTZ, FOR HIS YEARS OF DEDICATION, GUIDANCE, AND LEADERSHIP TO THE ROCKY RIVER CITY SCHOOL DISTRICT AND THE COMMUNITY

Resolution No. 205.2-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approves this Resolution to Recognize the Service of Outgoing Board Member, Scott Swartz, for his Years of Dedication, Guidance, and Leadership to the Rocky River City School District and the Community.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Move
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Abstain

The resolution was adopted 4 – 0 with one abstention.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE MINUTES OF PRECEDING MEETINGS

Resolution No. 205.3-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of the Preceding Meetings held on November 11, 2015, Committee Meeting and November 19, 2015, Board of Education Meeting, be approved.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### RESOLUTION TO ESTABLISH 2016 ORGANIZATIONAL MEETING ON WEDNESDAY, JANUARY 13, 2016 AT 5:00 PM

Resolution No. 205.4-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Resolution to Establish the 2016 Organizational Meeting on Wednesday, January 13, 2016 at 5:00 PM be approved.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPOINT PRESIDENT PRO-TEM, MS. KATHY GOEPFERT TO SERVE AS PRESIDENT UNTIL A NEW PRESIDENT IS DULY ELECTED

Resolution No. 205.5-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Resolution to Appoint President Pro-Tem, Ms. Kathy Goepfert to serve as President until a new President is duly elected be approved.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Second
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### RESOLUTION TO APPOINT VICE-PRESIDENT PRO-TEM, DR. JON FANCHER TO SERVE AS VICE-PRESIDENT UNTIL A NEW VICE-PRESIDENT IS DULY ELECTED

Resolution No. 205.6-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Resolution to Appoint Vice-President Pro-Tem, Dr. Jon Fancher to serve as Vice-President until a new Vice-President is duly elected be approved.

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Second
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### \*NOTIFICATION OF FIRST READING OF REVISED BOARD POLICY

**Program**

Policy 2260.01

Section 504/ADA Prohibition Against Discrimination Based on Disability

### RESOLUTION TO APPROVE NEW AND REVISED BOARD POLICIES

Resolution No. 205.7-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Resolution to Approve New and Revised Board Policies be approved.

**Administration**

Policy 1130

Conflict of Interest

Policy 1630.01

FMLA Leave

**Classified Staff**

Policy 4113

Conflict of Interest

Policy 4430.01

FMLA Leave

**Operations**

Policy 8420

Emergency Situations at Schools

Policy 8452

Automated External Defibrillators (AED)

Policy 8500

Food Services

**Professional Staff**

Policy 3113

Conflict of Interest

Policy 3430.01

FMLA Leave

**Program**

Policy 2260.02

Single Gender Classes and Activities

Policy 2461

Recording of District Meetings Involving Students or Parents

**Property**

Policy 7510

Use of District Premises

**Students**

Policy 5610B

Suspension of Students from School

Policy 5517.02

Sexual Violence

# Minutes

## Board of Education of the Rocky River City School District

### Relations

Policy 9211

District Support Organizations

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### **RESOLUTION TO APPROVE FINANCIAL STATEMENT AND INTRAFUND TRANSFERS FOR GENERAL ACCOUNTING IN THE AMOUNT OF \$53,941.71 FOR NOVEMBER, 2015 (EXHIBIT A)**

Resolution No. 205.8-15

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Move
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### **RESOLUTION TO AMEND APPROPRIATION FOR ALL FUNDS AS OF NOVEMBER 30, 2015 IN THE AMOUNT OF \$45,542,512 (EXHIBIT B)**

Resolution No. 205.9-15

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Move
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO REQUEST TO RECEIVE ADVANCES ON TAX SETTLEMENT AMOUNTS FROM THE CUYAHOGA COUNTY FISCAL OFFICER FOR CALENDAR YEAR 2016 (EXHIBIT C)

Resolution No. 205.10-15

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Move
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE (EXHIBIT D)

Resolution No. 205.11-15

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Move
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE RETIREMENTS AND RESIGNATIONS

Resolution No. 206-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following retirements and resignations be approved.

#### Resignations:

<u>Name</u>	<u>Position Classification</u>	<u>Effective</u>
John Keaney	Bus Driver	11/30/15
Kimberly Rush	Swimming, Asst., HS	11/22/15

<u>Board Member</u>	<u>Vote</u>
Jon Fancher	Second
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### RESOLUTION TO APPROVE APPOINTMENTS<sup>1</sup>

Resolution No. 207-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments be approved.

<u>Name</u>	<u>Position Classification</u>	<u>Effective</u>	<u>Rate of Pay</u>
Julie Achladis	Teacher – Summer School Fitness As needed 6/13/16 - 7/26/16		BA, Step 1
Mark Harris	Teacher – Summer School Fitness As needed 6/13/16 – 7/26/16		MA, Step 1
Mark Hogle	Teacher – Summer School Fitness As needed 7/6/16 – 7/26/16		MA, Step 1
Scott Richardson	Educational Aide – Summer School As needed 6/13/16 – 7/26/16		PR A, Step 8
Leo Soneson	Bus Driver	12/14/15	Step 1



# Minutes

## Board of Education of the Rocky River City School District

### SUPPLEMENTAL DUTY APPOINTMENTS FOR 2015-2016 SCHOOL YEAR:

<u>Name</u>	<u>Position Classification</u>	<u>Rate of Pay</u>
*Christine Huebner <sup>2</sup>	Musical, Asst., HS	\$1,256
*Richard Stout <sup>2</sup>	Track, Asst., HS	\$3,451

- 1. Employment conditional upon receipt of a negative drug test screening & a satisfactory criminal reference check.*
- 2. For any supplemental contract initially awarded to a non-licensed person by this resolution, the Board made such position(s) available to licensed employees of the District, but no qualified licensed employee of the District expressed interest in the position(s); and further the Board advertised the position(s) to qualified licensed personnel outside of the District, but no qualified licensed personnel outside of the District expressed interest in the position(s).*

<b>Board Member</b>	<b>Vote</b>
Jon Fancher	Second
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### **RESOLUTION TO APPROVE APPOINTMENT OF ADMINISTRATIVE STAFF**

Resolution No. 208-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Appointment of Administrative Staff be approved:

<u>Name</u>	<u>Position/Classification</u>	<u>Effective Date</u>
Elizabeth Anderson	Assistant Superintendent	8/1/16-7/31/21

<b>Board Member</b>	<b>Vote</b>
Jon Fancher	Second
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE OCCASIONAL EMPLOYEES RATES OF PAY (EXHIBIT E)

Resolution No. 209-15

Board Member	Vote
Jon Fancher	Move
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Aye
Scott Swartz	Aye

The resolution was adopted 5 – 0.

### \*NOTICE OF DECISION ON SUSPENSION APPEAL HEARING (EXHIBIT F)

### RESOLUTION TO APPROVE PRESCHOOL WAIVER REQUEST AND ASSURE THAT FAPE WILL BE PROVIDED TO ALL STUDENTS

Resolution No. 210-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approve the Resolution to Approve Preschool Waiver Request and Assure that FAPE will be Provided to all Students.

Board Member	Vote
Jon Fancher	Second
Kathy Goepfert	Aye
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO ACCEPT GIFTS TO SCHOOLS

Resolution No. 211-15

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby approve the Resolution to Accept Gifts to Schools.

**Mr. & Mrs. Wes Story:** Donation of \$35.00 to the Challenge Day Pay it Forward Campaign

**Ms. Monica Stalter:** Donation of \$35.00 to the Challenge Day Pay it Forward Campaign

**Mr. & Mrs. William Derrick:** Donation of \$35.00 to the Challenge Day Pay it Forward Campaign

**Ms. Czec & Mr. Youseff:** Donation of \$35.00 to the Challenge Day Pay it Forward Campaign

**Mr. & Mrs. Darren Soroczak:** Donation of \$70.00 to the Challenge Day Pay it Forward Campaign

**\*Mr. & Mrs. Craig Latham:** Donation of \$35.00 to the Challenge Day Pay it Forward Campaign

**Anonymous:** Donation of \$124.00 to the Freshman Football Team

**Anonymous:** \$10,064.25 stock donation to the RRMS Maker Club and the RRHS MakerSpace

**\*Rob and Christine Jurs:** The donation of materials for the Science Olympiad (The Wright Stuff – a kit, multiple strips of balsa wood, blades, special ordered rubber bands. Rube Goldberg model – motos, wood, glue, mouse traps, pvc, twine, rope. ROBO Cross – metal pieces for the creation of the car.)

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Move
Richard Manoloff	Aye
Jean Rounds	Second
Scott Swartz	Aye

The resolution was adopted 5 – 0.

# Minutes

## Board of Education of the Rocky River City School District

### OTHER BUSINESS

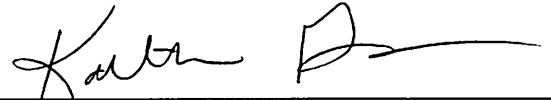
### RESOLUTION TO ADJOURN

Resolution No. 212-15

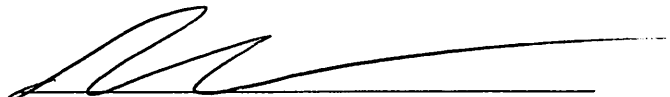
BE IT RESOLVED by the Board of Education of the Rocky River City District that it hereby adjourn the meeting at 8:18 p.m.

Board Member	Vote
Jon Fancher	Aye
Kathy Goepfert	Second
Richard Manoloff	Aye
Jean Rounds	Move
Scott Swartz	Aye

The resolution was adopted 5 – 0.



\_\_\_\_\_  
President



\_\_\_\_\_  
Treasurer