

Minutes

Board of Education of the Rocky River City School District

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The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in regular session on October 21, 2010 at 7:00 p.m. in the Board Room at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

President Jean Rounds presiding

CALL TO ORDER

ROLL CALL

PRESENT – Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds, Mr. Swartz

PLEDGE OF ALLEGIANCE

RESOLUTION TO ADOPT AGENDA

Resolution No. 192-10

Ms. Goepfert moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this Agenda, including any addendum attached hereto, for the October 21, 2010 meeting.

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES - Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

SPECIAL RECOGNITION

State Representative Nan Baker attended the October Board Meeting and she presented a proclamation recognizing the Rocky River City School District's Excellent with Distinction rating on the state report card.

REPORTS

SUPERINTENDENTS REPORT

Curriculum and Instruction – Elizabeth Anderson

Facilities – Ted Blank

Junior Achievement Invitation- Michael Shoaf

OSBA Capital Conference – Michael Shoaf

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Board of Education of the Rocky River City School District

ORAL AND WRITTEN COMMUNICATIONS

In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff, and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.

None

MINUTES OF PRECEDING MEETINGS

Resolution No. 192.1-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of Preceding Meetings held on August 9, 2010 (Facilities), September 1, 2010 (Facilities), and September 28, 2010 (Facilities), be approved.

Dr Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Dr. Fancher, Mr. Milano, Mrs. Rounds

ABSTAIN - Ms. Goepfert

The resolution was adopted 4 – 0 with 1 abstain.

MINUTES OF PRECEDING MEETINGS

Resolution No. 192.2-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of Preceding Meeting held on August 18, 2010 (Facilities) be approved.

Mr. Swartz seconded the resolution and the roll was called:

ROLL CALL

AYES – Dr. Fancher, Mr. Swartz, Mrs. Rounds

ABSTAIN - Ms. Goepfert, Mr. Milano

The resolution was adopted 3 – 0 with 2 abstains.

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MINUTES OF PRECEDING MEETINGS

Resolution No. 192.3-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of Preceding Meeting held on September 16, 2010 (Finance) be approved.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mrs. Rounds
ABSTAIN - Mr. Milano

The resolution was adopted 4 – 0 with 1 abstain.

MINUTES OF PRECEDING MEETINGS

Resolution No. 192.4-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of Preceding Meetings held on September 8, 2010 (Committee) and September 16, 2010 (Regular) be approved.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

COMMITTEE REPORTS

POLICY AND LEGISLATION – Dr. Fancher

RESOLUTION TO ADOPT NEW AND REVISED BOARD POLICIES

Resolution No. 192.5-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following Board Policies be adopted, and a copy included in the Bylaws and Policies Manual.

Bylaws

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Board of Education of the Rocky River City School District

Policy 0167 Voting
Policy 0169.1 Public Participation at Board Meetings

Program

Policy 2260.01 Section 504 / ADA Prohibition Against Discrimination Based on Disability

Professional Staff

Policy 3122.02 Nondiscrimination Based on Genetic Information of the Employee

Support Staff

Policy 4121 Criminal History Record Check
Policy 4122.02 Nondiscrimination Based on Genetic Information of the Employee

Finances

Policy 6320 Purchases

Operations

Policy 8210 School Calendar
Policy 8462 Student Abuse and Neglect

Relations

Policy 9141 Business Advisory Council
Policy 9143 Family and Civic Engagement Team

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

RESOLUTION TO ADOPT NEW AND REVISED POLICIES REGARDING GENETIC INFORMATION NONDISCRIMINATION ACT OF 2008 (GINA) POLICY REVISIONS – NEOLA, INC., FEBRUARY 2010

Resolution No. 192.6-10

Dr. Fancher moved the adoption of the following resolution:

WHEREAS, the Genetic Information Nondiscrimination Act of 2008, 42 U.S.C. 2000ff et seq., (GINA), signed into law on May 21, 2008, contains sections relating to health insurance coverage (Title I) and provisions in regard to employment (Title II); and

WHEREAS, Title I of GINA takes effect at the start of the health insurance “plan year” beginning one year after GINA’s enactment and Title II of GINA became effective November 1, 2009; and

WHEREAS, certain Board policies must be modified to reflect the implementation of GINA;

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NOW, THEREFORE, BE IT RESOLVED, the Board modifies the following policies as set forth below:

Administration

Policy 1460 Physical Examinations

Professional Staff

Policy 3160 Physical Examinations

Policy 3362 Anti-Harassment

Policy 3419.02 Privacy Protections of Fully Insured Health Plans

Support Staff

Policy 4160 Physical Examinations

Policy 4362 Anti-Harassment

Policy 4419.02 Privacy Protections of Fully Insured Health Plans

Operations

Policy 8310 Public Records

The appropriate legal references: “42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 29 C.F.R. Part 1635” will be added at the end of the following policies (Technical Correction):

Administration

Policy 1460 Physical Examinations

Professional Staff

Policy 3160 Physical Examinations

Policy 3161 Unrequested Leaves of Absence

Policy 3362 Anti-Harassment

Policy 3419.02 Privacy Protections of Fully Insured Health Plans

Support Staff

Policy 4160 Physical Examinations

Policy 4161 Unrequested Leaves of Absence

Policy 4362 Anti-Harassment

Policy 4419.02 Privacy Protections of Fully Insured Health Plans

Operations

Policy 8310 Public Records

Mr. Milano seconded the resolution and the roll was called:

ROLL CALL

AYES – Dr. Fancher, Mr. Milano, Ms. Goepfert, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

*** The Highlights of the October 13, 2010 Committee of the Whole meeting will be available at the reception desk the night of the regular board meeting.**

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REPRESENTATIVE REPORTS*

REPRESENTATIVE TO THE FINANCE COMMITTEE – Mr. Swartz

REPRESENTATIVE TO THE ROCKY RIVER PARKS AND RECREATION
COMMISSION – Ms. Goepfert

REPRESENTATIVE TO COMMUNITY CHALLENGE/RECOVERY RESOURCES –
Mrs. Rounds

REPRESENTATIVE TO THE ROCKY RIVER EDUCATION FOUNDATION – Ms.
Goepfert

RESOLUTION TO APPROVE FINANCIAL STATEMENT AND INTRAFUND TRANSFERS FOR GENERAL ACCOUNTING – SEPTEMBER, 2010

Resolution No. 192.7-10

Mr. Swartz moved the adoption of the following resolution:

WHEREAS, the Board of Education passed Resolution #8-10 to dispense with the Listing of Warrants; and

WHEREAS, the funds for payment of these vouchers are included in the 2010-2011 Appropriation; and

WHEREAS, the Finance Committee has reviewed the Financial Statement, Appropriation Expenditure Summary Report, and the List of Bills;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Financial Statement and intrafund transfers in the amount of \$116,030.53 for September 2010 be included in the minutes; and

BE IT FURTHER RESOLVED that the Financial Statements (**Exhibit A**) also be included in the Minutes and that the Appropriation Expenditure Summary Report and the List of Bills be filed in the Treasurer's Office for Audit.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION TO AMEND APPROPRIATION

Resolution No. 192.8-10

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Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED, by the Board of Education of the Rocky River City School District that the amount of the amended appropriation for all funds as of September 30, 2010 is \$45,557,414.00 and

BE IT FURTHER RESOLVED that the current Certificate of Resources (**Exhibit B**) in effect identifies sufficient resources to operate the education program for Fiscal 2010 (July 1, 2010 to June 30, 2011).

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION AUTHORIZING AN ISSUE OF TECHNOLOGY ACQUISITION NOTES, SERIES 2010, OF THIS SCHOOL DISTRICT, IN THE AGGREGATE PRINCIPAL AMOUNT OF \$40,279.73.

Resolution No. 192.9-10

Mr. Swartz moved the adoption of the following resolution:

WHEREAS, pursuant to a resolution of this Board adopted on October 7, 2009, the District issued its \$60,419.60 Technology Acquisition Notes, Series 2009 (the Outstanding Notes), in anticipation of bonds for the purpose stated in Section 1, which Outstanding Notes are scheduled to mature on October 28, 2010; and

WHEREAS, the amount of \$20,139.87 of District funds is currently available to be applied against the principal of the Outstanding Notes at maturity; and

WHEREAS, this Board has determined that said amount shall be used to pay principal of the Outstanding Notes at maturity and that renewal notes in the principal amount of \$40,279.73 shall be issued by the School District to pay the balance of the principal amount of the Outstanding Notes at maturity; and

WHEREAS, the Treasurer, as the fiscal officer of this Board, has certified as to the maximum maturity of the bonds anticipated and of the notes herein authorized;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rocky River City School District, County of Cuyahoga, State of Ohio, that:

Section 1. It is hereby declared necessary to issue bonds of the Rocky River City School District in the aggregate principal amount of \$40,279.73 for the purpose of acquiring computers and related software, together with all necessary appurtenances thereto (the "Bonds").

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Section 2. The Bonds shall be dated approximately October 1, 2011; shall bear interest at a rate now estimated at three per centum (3.00%) per annum, payable semi-annually, commencing December 1, 2011; and shall mature in five equal annual installments of principal, commencing December 1, 2011.

Section 3. It is necessary to issue and this Board hereby determines that notes in the aggregate principal amount of \$40,279.73 (the "Notes") shall be issued in anticipation of the issuance of the Bonds for the purpose of retiring, together with other available funds of the District, the Outstanding Notes, which were issued for the purpose stated in Section 1. The Notes shall be designated "Technology Acquisition Notes, Series 2010"; shall bear interest at a rate not exceeding one and one-half per centum (1.50%) per annum, payable at maturity, with such rate of interest to be fixed by the Treasurer in accordance with Section 5 hereof; shall be dated their date of issuance, but not later than October 28, 2010; shall be scheduled to mature on a date no less than nine months nor more than one year after their date of issuance, as determined by the Treasurer in accordance with Section 5 hereof, but may be subject to redemption prior to maturity if agreed to by the purchaser; shall be issued in such numbers and denominations as shall be requested by the purchaser thereof and approved by the Treasurer, provided that the entire principal amount may be represented by a single note; and shall be numbered as may be determined by the Treasurer.

If agreed to by the purchaser thereof, prepayment prior to maturity of all or a portion of the Notes shall be made by deposit with the paying agent designated pursuant to Section 4 hereof of the principal amount of the Notes to be prepaid together with interest accrued thereon to the date of prepayment. The Board's right of prepayment shall be exercised by mailing a notice of prepayment, stating the date of prepayment and the name and address of the paying agent, by certified or registered mail to the original purchaser of the Notes not less than seven days prior to the date of that deposit, unless that notice is waived by the original purchaser of the Notes. If moneys for prepayment are on deposit with the paying agent on the specified prepayment date following the giving of that notice (unless the requirement of that notice is waived as stated above), interest on the principal amount prepaid shall cease to accrue on the prepayment date, and upon the request of the Treasurer the original purchaser of the Notes shall arrange for the delivery of the Notes at the designated office of the paying agent for prepayment and surrender and cancellation.

Section 4. The Notes shall be signed by the President or Vice-President and Treasurer of this Board, provided that one of those signatures may be a facsimile. The principal of and interest on the Notes shall be payable in lawful money of the United States of America at the office designated by the purchaser, which may be the office of the Treasurer, provided that such designation shall be approved by the Treasurer after determining that sufficient safeguards exist to protect the funds of this School District; and shall express upon their faces the purpose for which they are issued and that they are issued pursuant to the provisions of Chapter 133 of the Revised Code, and this Resolution. The President and Vice-President of this Board and the Treasurer, as appropriate, are each authorized and directed to sign any transcript certificates, financial statements and other documents and instruments and to take such actions as are necessary or appropriate to consummate the transactions contemplated by this Resolution.

Section 5. The Notes shall first be offered to the Treasurer of this Board, as officer in charge of the Bond Retirement Fund of this School District, for investment in that Fund and so many of such Notes as shall not be purchased for investment in that Fund shall be awarded and

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sold by the Treasurer at private sale for not less than the par value thereof in accordance with the provisions of Sections 3, 4 and 5 hereof; and the Treasurer is hereby authorized and directed to make the designations and determinations referred to herein, including but not limited to the selection of the purchaser (or acceptance of the Notes, as the case may be), the determination of the interest rate with respect to, and maturity date of, the Notes, and to deliver the Notes, when executed, to the purchaser upon payment of such purchase price. The proceeds from the sale of the Notes, except any proceeds representing premium and accrued interest, shall be paid into the proper fund or funds of the School District and those proceeds are appropriated and shall be used for the purpose for which the Notes are being issued. Any proceeds representing premium and accrued interest shall be deposited in the School District's bond retirement fund.

Section 6. The par value to be received from the sale of the Bonds or any renewal notes and any excess funds resulting from the issuance thereof, shall, to the extent necessary, be used for the retirement of the Notes at maturity, together with interest thereon, and are hereby pledged for such purpose.

Section 7. During the year or years while the Notes are outstanding, there shall be and is hereby levied on all the taxable property in this School District, in addition to all other taxes, within the limitation of Section 2 of Article XII, Ohio Constitution, a direct tax annually not less than that which would have been levied if the Bonds had been issued without the prior issuance of the Notes, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII, Ohio Constitution. That tax shall be within the ten-mill limitation prescribed by law and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers, in the same manner and at the same time that taxes for general purposes for each of said years are certified, levied, extended and collected. That tax shall be placed before and in preference to all other items and for the full amount thereof. The funds derived from the tax shall be placed in a separate fund, which, together with all interest collected on the same, shall be irrevocably pledged for the payment of the debt service on the Notes and the Bonds, when and as the same falls due.

Section 8. It is hereby determined that all acts and conditions necessary to be done precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the Rocky River City School District have been performed and have been met, or will at the time of delivery of the Notes have been performed or have been met as required by law; that the tax for the payment of the principal and interest as the same falls due and are payable is within the ten-mill limitation imposed by law; that the full faith credit and general taxing power (as described in Section 7 hereof) of the Board are hereby pledged to the timely payment of debt charges on the Notes; and that the amount of indebtedness to be incurred by the issuance of the Notes does not exceed any limitation of indebtedness as fixed by law.

Section 9. The Treasurer of this Board is hereby directed to forward a certified copy of this Resolution to the Cuyahoga County Auditor.

Section 10. It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the law.

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Section 11. This Resolution shall be in full force and effect from and immediately upon its adoption.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE THE FIVE-YEAR FORECAST UPDATE

Resolution No. 192.10-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED that the Board of Education of the Rocky River City School District hereby approves the update of the District's Five-Year Forecast as of the fiscal year ending June 30, 2011 as submitted by its Treasurer to the Ohio Department of Education per the requirements of Ohio Administrative Code Section 3301-92-04 (F) (**Exhibit C**).

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE

Resolution No. 192.11-10

Mr. Swartz moved the adoption of the following resolution:

WHEREAS, the requirements of ORC Section 5705.41(D) state that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, ORC Section 5705.41(D) provides an exception that, if the fiscal officer can certify that both at the time that the contract or order was made and at the time that he is completing his certification, sufficient funds were available or in the process of collection to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant. The taxing authority has 30 days from the receipt of such certificate to approve payment by resolution or ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Then and Now Certificates submitted to the Rocky River Board of Education (**Exhibit D**) be approved and that the

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Treasurer is hereby authorized to draw a warrant for the orders or contracts associated with such certificates as soon as reasonably possible.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

APPROVAL OF PURCHASE OF BUILDER'S RISK INSURANCE POLICY

Resolution No. 192.12-10

Mr. Swartz moved the adoption of the following resolution:

Resolution to purchase from Ohio Casualty Insurance a comprehensive builder's risk policy of insurance with an annual premium not to exceed \$65,000.00 to protect the property and related interests of the Board of Education of the Rocky River City School District in the upcoming capital improvement project occurring throughout the District at the High School, Middle School, Kensington Intermediate School, Goldwood Elementary School, and the Beach School facility, subject to annual approval by the Board of Education.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE PROFESSIONAL LIABILITY LIMITS FOR SUBCONTRACTORS OF BURT, HILL

Resolution No. 192.13-10

Mr. Swartz moved the adoption of the following resolution

Resolution to approve Burt, Hill's requested professional liability insurance limits for certain of its subcontractors (consultants of Burt, Hill) in accordance with the October 21, 2010 letter from Burt Hill. **(Exhibit E)**

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RETIREMENTS AND RESIGNATIONS

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Resolution No. 193-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following retirements and resignations be approved.

<u>Name</u>	<u>Position</u>	<u>Date</u>
Maureen Murphy	Custodial Worker I	10/7/10
Gene Eddy	Custodial Worker I	10/22/10

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mrs. Rounds, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mr. Swartz

The resolution was adopted 5 – 0.

APPOINTMENTS – CERTIFICATED STAFF*

Resolution No. 194-10

Ms. Goepfert moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments - certificated staff be approved.

(SUBSTITUTE TEACHERS FOR THE 2010-2011 SCHOOL YEAR)*

<u>Name</u>	<u>Name</u>	<u>Name</u>
Kristen Airel	Elizabeth Katterle	Jodie Mylen
Sarah Anders	Susan Kiss	Rebecca Pelikan
Andrew Calladine	Robert Kusnerik	Nancy Pommerening
Kevin Collins	Richard Labas	Lawrence G. Russ
Katharine Dennis	Michael Laurenty	Kathryn Rutt
Sharon Flaherty	Matthew Laurenzi	Ann Sidun
Arthur Funni	Stephanie Lekas	Nora Slusar
Julianne Hauserman	Heather MacLeod	Sarah Sroka
Bradley Hughes	Eileen Malloy	
Dorin Jackson	Meridith Misich	

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES – Mr. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

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SUPPLEMENTAL DUTY APPOINTMENTS FOR THE 2010-2011 SCHOOL YEAR *

Resolution No. 195-10

Ms. Goepfert moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following Supplemental Duty Appointments For The 2010-2011 School Year be approved.

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
<u>Co-Curricular</u>		
Jacqueline Vaudrin	PLUS Activity, Athletic Publication	\$1,044
<u>Coordinator</u>		
Yvonne Morbitzer	Subject Coordinator, Media Education, K-12	\$2,441

** No certificated employees expressed an interest in these positions which are being filled by qualified individuals.

Mr. Swartz seconded the resolution and the roll was called:

ROLL CALL

AYES – Ms. Goepfert, Mr. Swartz, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

APPOINTMENTS – SUPPORT PERSONNEL*

Resolution No. 196-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments - support personnel be approved.

(OCCASIONAL EMPLOYEES - SUPPORT STAFF FOR THE 2010-2011 SCHOOL YEAR)*

Name

Leon Himes

* Employment conditional upon receipt of a negative drug test screening and a satisfactory criminal reference check

Ms. Goepfert seconded the resolution and the roll was called:

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ROLL CALL

AYES – Mr. Swartz, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

ADJUSTMENTS IN SALARY AND ASSIGNMENTS

Resolution No. 197-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following adjustments in salary and assignments be approved.

It is recommended that the following adjustments in salary be made on the basis of further training or experience:

<u>Name</u>	<u>New Classification</u> <u>Semester Hours</u>	<u>Step</u>	<u>Effective</u> <u>Date</u>
Linda Kalamasz	MA	6	10/22/10
Ben Purdy	MA	13	10/22/10
Janet Schneider	ME+27	19	10/22/10

It is recommended that the following adjustment in salary be made on a basis of change in F.T.E.

<u>Name</u>	<u>Position</u>	<u>Effective</u> <u>Date</u>
Cheryl Bohrer	From: Occ. Therapist - .8 F.T.E. To: Occ. Therapist - .81 F.T.E.	8/27/10

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Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mrs. Rounds, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mr. Swartz

The resolution was adopted 5 – 0.

RESOLUTION TO APPROVE LEAVE OF ABSENCE

Resolution No. 198-10

Ms. Goepfert moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that **Shannon Straka** be granted an Unpaid Leave of Absence from October 23, 2010 through June 9, 2011; and

BE IT FURTHER RESOLVED that Shannon Straka will not be assured of any specific assignment or position; and

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to provide said employee with a copy of this resolution.

Mr. Swartz seconded the resolution and the roll was called:

ROLL CALL

AYES – Ms. Goepfert, Mr. Swartz, Dr. Fancher, Mr. Milano, Mrs. Rounds

The resolution was adopted 5 – 0.

RESOLUTION TO ADOPT NEW JOB DESCRIPTION

Resolution No. 199-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Job Description for the position of

Subject Coordinator, Media Education, K-12

as identified in **Exhibit F**, be adopted and a copy included in the Administrative Rules and Regulations Manual.

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Ms. Goepfert, Mr. Milano, Mr. Swartz

The resolution was adopted 5 – 0.

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RESOLUTION TO APPROVE CANDIDATES FOR GRADUATION

Resolution No. 200-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that **Gabrielle Gold** and **Grace Gorton**, who have completed the course requirements as specified by Policy, be approved for graduation from Rocky River High School.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES – Mrs. Rounds, Ms. Goepfert, Dr. Fancher, Mr. Milano, Mr. Swartz

The resolution was adopted 5 – 0.

RESOLUTION TO ACCEPT GIFTS TO SCHOOLS

Resolution No. 201-10

Ms. Goepfert moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that, in accordance with **Board Policy 7230 - Public Gift**, the following be and the same is hereby accepted as an absolute and unconditional gift to the Board without any restrictions or reservations as to the future use thereof.

DONOR

Brookdale Senior Living, Inc.
c/o 6737 West Washington Street #2300
Milwaukee, WI 53214

The Class of 2009 from RRHS
c/o Alex Baltas/Elizabeth Adamescu
3425 Chrisfield Drive
Rocky River, OH 44116

Mrs. Betsy Allen
9 River Place
Rocky River, OH 44116

DONATION

A donation in the amount of \$65.00
to be used by the Rocky River High
School Choir.

A donation in the amount of \$750.00
to Rocky River Student Activities and
Athletics Boosters to purchase
permanent decorating items for
upcoming dances and After-Prom; and
\$502.63 for the Angel Fund to be used
for financial help for Rocky River
students.

A donation of an iMac Computer to be
used at the Middle School.

Minutes

Board of Education of the Rocky River City School District

Target
20900 Westgate
Fairview Park, OH 44126

A donation in the amount of \$1,959.64 to be used by Rocky River City Schools for Education.

OhioPyle Prints, Inc.

A donation in the amount of \$35.18 to be used by Rocky River City Schools for Education.

Anonymous

A donation in the amount of \$30.00 to be used by Rocky River City Schools for Education.

ABC Management
c/o The Normandy Retirement Ctr.
22709 Lake Road
Rocky River, OH 44116

A donation in the amount of \$100.00 to be used by the RRHS Jazz Band.

DONOR

DONATION

Adopt-A-Classroom/Office Max
4141 NE 2nd Avenue #203B
Miami, FL 33137

A donation of classroom supplies totaling \$1,015.36 to be used by Mr. Brian Salco's students.

Mrs. Rounds seconded the resolution and the roll was called:

ROLL CALL

AYES – Ms. Goepfert, Mrs. Rounds, Dr. Fancher, Mr. Milano, Mr. Swartz

The resolution was adopted 5 – 0.

OTHER BUSINESS

OTHER

Minutes

Board of Education of the Rocky River City School District

RESOLUTION TO ADJOURN

Resolution No. 202-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adjourn.

Ms. Goepfert seconded the resolution and the roll was called:

ROLL CALL

AYES - Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds, Mr. Swartz

The resolution was adopted 5 – 0.

President

Treasurer



Rocky River City School District

21600 Center Ridge Road • Rocky River • Ohio • 44116

440.356.6000 • info@rrcs.org • www.rrcs.org

Michael G. Shoaf, Ed.D., Superintendent

SUPERINTENDENT'S REPORT

OCTOBER 21, 2010

1. Curriculum and Instruction – Elizabeth Anderson
2. Facilities – Ted Blank
 - ∞ Meeting with Mayor Bobst and Jim Linden regarding sharing of fuel pumps
3. Junior Achievement Invitation – Michael Shoaf
4. OSBA Capital Conference – Michael Shoaf
 - ∞ Please share with me your discussion items/agenda items for the Board of Education meeting at the OSBA conference
 - ∞ The meeting on November 8th at the OSBA Capital conference will replace the Committee of the Whole meeting on November 10th
 - ∞ Current agenda items include:
 - ∞ Burt, Hill/PCS Facilities Update and Planning (5:00-6:15pm)
 - ∞ Dinner, 6:00pm
 - ∞ Dan McIntyre – Contracts (6:30-7:15pm)
 - ∞ Greg Markus – Fiscal Update (7:20-8:00)
 - ∞ Board of Education Officers 2011 (8:00-8:15pm)
 - ∞ Calendar Drafts 2012-2013 (8:20-8:30pm)

Dates:

Saturday, October 23	9:30-4:00 p.m.	The Pirate Treasure Chest of Crafts Fair - RRHS
	11:00-3:30 p.m.	Spooky Saturday – Kensington
Tuesday, October 26	6:00 p.m.	Boys/Girls Golf Banquet – Avon Oaks Country Club
Wednesday, October 27	TBD	Girls Tennis Banquet – Rocky River Civic Center
Thursday, October 28	7:00-8:00 p.m.	Facilities Planning Community Meeting – Goldwood Primary School
Sat/Sun, November 6-7	Change of Date	High School Cheerleading Competition – Centerville
Sun-Tues, November 7-9		OSBA Capital Conference - Columbus
Monday, November 8	5:00 p.m.	Committee of the Whole Meeting Chittenden Meeting Room/Westin Hotel
Thurs/Fri, November 11-12		Parent Conferences/Teacher Professional Day

Rocky River Schools...

Globally Competitive • Exceptional Opportunities • Caring Environment • Successful Students

Thursday, November 11	TBD	Girl's Soccer Banquet
Monday, November 15	7:00 a.m.	Special Board of Education Meeting – Curriculum Library
	6:30 p.m.	Freshman Football Banquet – Memorial Hall
Mon-Wed, November 15-17		Camp Fitch – Grade 4 – Kensington
Thursday, November 18	6:00 p.m.	Cross Country Banquet – RRMS Commons
	7:00 p.m.	Board of Education Meeting Board Room
Sunday, November 21	6:00 p.m.	Football Banquet – Westwood Country Club
Thurs/Fri, November 25-26		Thanksgiving Holiday – No School
April 5-12, 2011		District Art Show - RRMS

ROCKY RIVER CITY SCHOOLS
 Financial Report by Fund
 FINANCIAL REPORT FOR SEPT 2010

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance
TOTAL FOR Fund 001 - GENERAL:							
1,229,077.78	2,314,298.77	12,266,340.32	2,557,768.39	7,026,872.62	6,468,545.48	1,422,735.17	5,045,810.31
TOTAL FOR Fund 002 - BOND RETIREMENT:							
4,230,767.98	176,685.94	1,282,789.72	14,029.04	14,029.04	5,499,528.66	0.00	5,499,528.66
TOTAL FOR Fund 003 - PERMANENT IMPROVEMENT:							
60,474.96	12,955.11	38,899.05	0.00	115,573.39	16,199.38-	39,993.38	56,192.76-
TOTAL FOR Fund 004 - BUILDING:							
121.00	43,335,159.61	43,435,159.61	560,239.40	947,898.60	42,487,382.01	4,377,092.00	38,110,290.01
TOTAL FOR Fund 006 - FOOD SERVICE:							
99,356.76	44,450.15	65,593.93	44,086.37	55,239.54	109,711.15	66,172.85	43,538.30
TOTAL FOR Fund 007 - SPECIAL TRUST:							
77,811.12	1,000.00	1,009.56	1,000.00	32,494.31	46,326.37	0.00	46,326.37
TOTAL FOR Fund 009 - UNIFORM SCHOOL SUPPLIES:							
17,787.70	15,724.38	16,585.12	5,729.09	19,974.50	14,398.32	4,431.51	9,966.81
TOTAL FOR Fund 011 - ROTARY-SPECIAL SERVICES:							
169,277.85	60,892.94	107,764.72	17,023.24	86,265.58	190,776.99	79,532.42	111,244.57
TOTAL FOR Fund 018 - PUBLIC SCHOOL SUPPORT:							
77,692.36	15,775.43	19,679.83	3,945.27	6,014.78	91,357.41	28,982.63	62,374.78
TOTAL FOR Fund 019 - OTHER GRANT:							
11,229.59	0.00	0.00	39.68	39.68	11,189.91	365.86	10,824.05
TOTAL FOR Fund 024 - EMPLOYEE BENEFITS SELF INS.:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 200 - STUDENT MANAGED ACTIVITY:							
115,269.42	13,396.34	14,020.10	5,389.48	20,890.08	108,399.44	42,122.10	66,277.34
TOTAL FOR Fund 300 - DISTRICT MANAGED ACTIVITY:							
5,860.89	25,804.67	54,164.17	27,493.01	43,296.00	16,729.06	66,954.51	50,225.45-
TOTAL FOR Fund 401 - AUXILIARY SERVICES:							
149,754.82	134.21	406,476.81	48,933.25	144,067.65	412,163.98	250,350.45	161,813.53
TOTAL FOR Fund 432 - MANAGEMENT INFORMATION SYSTEM							
4,247.07	1,000.00	1,000.00	2,175.89	4,247.07	1,000.00	0.00	1,000.00
TOTAL FOR Fund 440 - ENTRY YEAR PROGRAMS:							
0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

ROCKY RIVER CITY SCHOOLS
 Financial Report by Fund
 FINANCIAL REPORT FOR SEPT 2010

Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Fund Balance	
TOTAL FOR Fund 450 - SCHOOLNET EQUIP/INFRASTRUCTUR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 451 - DATA COMMUNICATION FUND:	5,145.30	0.00	0.00	2,847.22	2,298.08	1,152.78	1,145.30	
TOTAL FOR Fund 452 - SCHOOLNET PROFESS. DEVELOPMEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 459 - OHIO READS:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 499 - MISCELLANEOUS STATE GRANT FUN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
TOTAL FOR Fund 516 - IDEA PART B GRANTS:	88,084.20-	1,902.57-	202,422.75	35,065.62	107,633.03	6,705.52	358,286.98	351,581.46-
TOTAL FOR Fund 532 - FISCAL STABILIZATION FUND:	6,331.76	7,662.40	22,987.20	6,125.76	11,674.15	17,644.81	0.00	17,644.81
TOTAL FOR Fund 551 - LIMITED ENGLISH PROFICIENCY:	35.37	0.00	0.00	1,705.13	1,705.13	1,669.76-	243.91	1,913.67-
TOTAL FOR Fund 572 - TITLE I DISADVANTAGED CHILDRE	22,183.40	37,715.38	57,881.71	18,278.18	57,737.79	22,327.32	6,268.54	16,058.78
TOTAL FOR Fund 573 - TITLE V INNOVATIVE EDUC PGM:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 584 - DRUG FREE SCHOOL GRANT FUND:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR Fund 587 - IDEA PRESCHOOL-HANDICAPPED:	4,257.17-	1,902.57	7,218.08	0.00	0.00	2,960.91	24,773.96	21,813.05-
TOTAL FOR Fund 590 - IMPROVING TEACHER QUALITY:	9,102.01	0.00	6,744.61	7,876.50	11,045.45	4,801.17	17,185.24	12,384.07-
TOTAL FOR Fund 599 - MISCELLANEOUS FED. GRANT FUND	0.00	69.26	138.52	0.00	0.00	138.52	580.36	441.84-
GRAND TOTALS:	6,199,185.77	46,062,724.59	58,006,875.81	3,356,903.30	8,709,545.61	55,496,515.97	6,787,224.65	48,709,291.32

**ROCKY RIVER CITY SCHOOL DISTRICTS
SUMMARY OF INVESTMENTS AND CASH BALANCES
September 30, 2010**

INVESTMENTS:

	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Cost/ Balance</u>	<u>Rate</u>
<u>Operating Funds</u>				
STAR Ohio		Daily	\$ 384.64	0.14%
Tri State CDARS	2/25/2010	2/24/2011	\$ 750,000.00	1.09%
Huntington Bank CD	3/4/2010	3/3/2011	\$ 500,000.00	0.90%
Huntington Bank CD	4/15/2010	4/14/2011	\$ 250,000.00	0.90%
Subtotal			\$ 1,500,384.64	0.99%
Charter One		Daily	\$ 659.68	0.20%
Huntington		Daily	\$ 20,515.71	0.05%
NCB MMA		Daily	\$ 9,412,489.50	0.35%
Bond Issue investments*		Daily	\$ 42,900,000.00	0.25%
Charter One MRA		Daily	\$ 3,634.17	0.20%
Subtotal			\$ 52,337,299.06	0.27%
Total Investments			\$ 53,837,683.70	0.29%
<u>CASH:</u>				
Demand Deposit Accounts - Net			\$ 1,657,137.27	
Petty Cash and Change Funds			\$ 1,695.00	
Sub-Total			\$ 1,658,832.27	
Total Investments and Cash			\$ 55,496,515.97	

* See next page

**ROCKY RIVER CITY SCHOOL DISTRICTS
SUMMARY OF BOND ISSUE INVESTMENTS
September 30, 2010**

INVESTMENTS:

	<u>Purchase Date</u>	<u>Maturity Date</u>	<u>Cost/ Balance</u>	<u>Rate</u>
<u>BANKS/ISSUE</u>				
First Federal of Lakewood - TE's		Daily	\$ 3,140,000.00	0.40%
First Federal of Lakewood - BAB's		Daily	\$ 1,860,000.00	0.40%
PNC - BAB's		Daily	\$ 3,000,000.00	0.35%
PNC - QSCB's		Daily	\$ 11,260,000.00	0.35%
Charter One - BAB's		Daily	\$ 11,000,000.00	0.20%
Charter One - BAB's		Daily	\$ 2,000,000.00	0.00%
Star Ohio - BAB's		Daily	\$ 10,640,000.00	0.14%
Subtotal			\$ 42,900,000.00	0.25%
 Total Investments			 \$ 42,900,000.00	 0.25%

Note: Balances above do not include credited investment earnings for the current month since those will be posted in the subsequent month. Also, an amount equal to the actual cash expenditure from each type of bond issue will be transferred to one of the District's operating accounts once per month after the prior accounting month is closed.

Rocky River City School District
 Appropriation Summary as of September 30, 2010 - All Funds
 With Certified Resources For FY 2011 To Date

Fund Name	USAS Fund No.	Budget as of 8/31/10	Net Changes Sept 2010	Revised Budget as of 9/30/10	P/Y Encumbrances	Total Expendable as of 8/31/10	Certificate of Estimated Resources - Amendment #4	Resources Over/(Under) Revised Budget	Add/(Reduce) Amount of "Other Sources" on Amendment #4	Revised Est. Resources Amendment #5
General Fund	001	\$31,896,471	\$6,638	\$31,903,109	\$378,593	\$32,281,702	\$32,363,126 x	\$460,017	\$6,638	\$32,369,764
Bond Retirement	002	3,787,941	0	3,787,941	-	3,787,941	8,014,369 x	4,226,428		8,014,369
Permanent Improvement	003	200,516	0	200,516	45	200,561	216,092 x	15,575		216,092
Building	004	5,714,330	0	5,714,330	-	5,714,330	43,184,144 x	37,469,814		43,184,144
Food Service	006	488,833	0	488,833	423	489,256	592,784 x	103,951		592,784
Trust - Band Uniform Fund	007-9007	20,000	0	20,000	-	20,000	35,751 x	15,751		35,751
Trust - Scholarship	007-9008	30,000	0	30,000	-	30,000	43,017 x	13,017		43,017
Trust - Unclaimed Funds	007-9009	500	0	500	-	500	13,327 x	12,827		13,327
Trust - Rocky River Angel Fund	007-9907	2,000	0	2,000	-	2,000	6,975 x	4,975		6,975
Trust - Rocky River Angel Fund - Goldwood	007-9908	500	0	500	-	500	1,054 x	554		1,054
Trust - Technology Improvement Fund	007-9909	-	0	-	-	-	216 x	216		216
Trust - Herb Score Memorial Fund	007-9910	14,500	0	14,500	-	14,500	14,500 x	0		14,500
Uniform School Supply	009	25,050	0	25,050	-	25,050	44,838 x	19,788		44,838
Rotary Funds	011	272,666	0	272,666	10,546	283,212	393,907 x	121,241		393,907
School Support Funds	018	81,000	0	81,000	4,261	85,261	153,432 x	72,432		153,432
Private Source Grants	019	10,512	0	10,512	406	10,918	10,824 x	312		10,824
Self-Insurance Fund	024	-	0	-	-	-	-	0		-
Student Activities	200	73,600	119,060	192,660	20,150	212,810	279,569 x	86,909	7,253	286,822
Athletic and Co-Curricular	300	305,100	0	305,100	3,935	309,035	319,166 x	14,066	3,420	322,586
<i>State Grants:</i>										
Auxiliary Services (Private Schools)	401	839,387	0	839,387	28,256	867,643	1,412,025 x	572,637	0	1,412,025
EMIS	432	7,000	0	7,000	3,054	10,054	8,193 x	1,193		8,193
Entry Year Programs	440	-	0	-	-	-	-	0		-
Data Communications	451	-	0	-	4,000	4,000	1,145 x	1,145		1,145
School Net - Professional Dev.	452	-	0	-	-	-	-	0		-
Misc State Grants	499	-	0	-	-	-	-	0		-
<i>Federal Grants:</i>										
IDEA-B	516	1,342,504	(144,301)	1,198,203	46,457	1,244,659	1,342,504 x	144,301	(142,871)	1,199,633
School District Fiscal Stabilization	532	91,122	0	91,122	-	91,122	91,122 x	0		91,122
Title III - Limited English Proficiency	551	-	13,724	13,724	-	13,724	13,759 x	35		13,759
Title I	572	255,653	10,194	265,847	2,550	268,397	275,287 x	9,439		275,287
Title V	573	-	0	-	-	-	-	0		-
Drug-Free Schools	584	-	0	-	-	-	-	0		-
Preschool - Special Education	587	29,031	(4,257)	24,774	-	24,774	29,031 x	4,257	(4,257)	24,774
Title II-A	590	67,446	0	67,446	3,452	70,898	73,096 x	5,650		73,096
Misc. Federal Grants	599	693	0	693	-	693	693 x	0		693
Total All Funds		\$45,556,356	\$1,058	\$45,557,414	\$506,126	\$46,063,540	\$88,933,945	\$43,376,532	(\$129,817)	\$88,804,129

Amended appropriation passed at the 10/21/10 meeting of the Rocky River Board of Education
 Amended Certificate has been or will be requested from the County Budget Commission

ROCKY RIVER CITY SCHOOL DISTRICT
CUYAHOGA COUNTY

Approved at the October 21, 2010 Regular Board Meeting
of the Rocky River Board of Education, Res. #192.10-10

SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE FISCAL YEARS ENDED JUNE 30, 2008, 2009 AND 2010 ACTUAL,
FORECASTED FISCAL YEARS ENDING JUNE 30, 2011 THROUGH 2015

LINE NUMBER	Fiscal Year 2008 Actual	Fiscal Year 2009 Actual	Fiscal Year 2010 Actual	Average Annual Change	Fiscal Year 2011 Forecasted	Fiscal Year 2012 Forecasted	Fiscal Year 2013 Forecasted	Fiscal Year 2014 Forecasted	Fiscal Year 2015 Forecasted
Revenues									
1.010 General Property Tax (Real Estate)	\$20,968,499	\$23,222,645	\$24,848,453	8.88%	\$24,510,221	\$24,632,772	\$24,755,936	\$24,879,716	\$25,004,114
1.020 Tangible Personal Property Tax	1,049,061	789,059	583,004	-25.45%	464,142	400,000	400,000	400,000	400,000
1.030 Income Tax	1,362,450	1,383,225	1,290,100	-2.60%	1,270,770	1,143,693	1,143,693	1,143,693	1,143,693
1.035 Unrestricted Grants-in-Aid (All 3100's except 313x)	116,112	182,314	78,043	xxxxxxx	78,043	xxxxxxx	xxxxxxx	xxxxxxx	xxxxxxx
1.040 Restricted State Grants-in-Aid (All 3200's)	xxxxxxx	xxxxxxx	85,050	xxxxxxx	84,790	59,294	xxxxxxx	xxxxxxx	xxxxxxx
1.045 Restricted Federal Grants-in-Aid - SFSF (4220)	3,299,095	4,014,812	\$4,558,235	17.61%	4,471,304	4,471,304	4,471,304	3,968,151	3,842,370
1.050 Property Tax Allocation (313x)	647,982	399,836	405,826	-18.45%	428,922	475,715	489,986	489,986	503,656
1.060 All Other Revenues except 1931,1933,1940,1950,5100	27,443,199	29,990,891	31,848,711	7.74%	31,308,192	31,182,778	31,260,919	30,880,545	30,893,833
1.070 Total Revenues									
Other Financing Sources									
2.010 Proceeds from Sale of Notes (1940)									
2.020 State Emergency Loans and Advancements (Approved - 1950)									
2.040 Operating Transfers-In (5100)	4,027	24,765	60,002	#DIV/0!	1,028,139	1,364,627	1,178,245	1,167,684	583,842
2.050 Advances-In (Return of Advances) (5200)	54,357	24,765	60,002	43.92%	1,028,139	1,364,627	1,178,245	1,167,684	583,842
2.060 All Other Financing Sources (including 1931 and 1933)	58,384	24,765	60,002	42.35%	32,336,331	32,547,405	32,439,164	32,048,230	31,477,675
2.070 Total Other Financing Sources	27,501,583	30,015,656	31,908,712	7.72%					
Expenditures									
3.010 Personal Services	17,368,346	18,121,619	18,665,589	3.67%	19,320,000	19,968,000	20,832,200	21,353,005	21,886,830
3.020 Employees' Retirement/Insurance Benefits	6,154,124	6,588,540	7,263,004	8.65%	7,682,061	7,894,051	8,590,851	9,421,862	10,566,744
3.030 Purchased Services	3,281,831	3,456,342	3,539,396	3.86%	3,350,000	3,662,000	3,762,000	3,862,000	3,862,000
3.040 Supplies and Materials	613,006	752,592	784,094	13.48%	823,298	864,463	907,686	907,686	907,686
3.050 Capital Outlay	97,048	113,095	241,508	65.04%	200,000	200,000	200,000	200,000	200,000
3.060 Intergovernmental (7600 and 7700 functions)									
Debt Service:									
4.010 Principal-All (History Only)	40,000	40,000	40,000		40,000	40,000	40,000	40,000	0
4.020 Principal-Notes	0	0	0	#DIV/0!	4,800	3,600	2,400	1,200	0
4.030 Principal-State Loans	466,681	509,997	586,866	12.18%	616,209	647,019	679,370	713,339	749,006
4.040 Principal-State Advancements	28,021,036	29,582,185	31,120,455	5.39%	32,036,368	33,269,134	35,014,508	36,499,092	38,172,266
4.050 Principal-HB 264 Loans									
4.055 Principal-Other									
4.060 Interest and Fiscal Charges									
4.300 Other Objects									
4.500 Total Expenditures									
Other Financing Uses									
5.010 Operating Transfers-Out	0	32,000	213,118	#DIV/0!	20,000				
5.020 Advances-Out	0	0		#DIV/0!					
5.030 All Other Financing Uses	0	2,000	213,118	#DIV/0!	20,000	0	0	0	0
5.040 Total Other Financing Uses	0	34,000	31,333,573	5.75%	32,056,368	33,269,134	35,014,508	36,499,092	38,172,266
5.050 Total Expenditures and Other Financing Uses									
Excess of Revenues and Other Financing Sources over (Under) Expenditures and Other Financing Uses									
6.010	(519,453)	399,471	575,139	-66.57%	279,963	(721,728)	(2,575,343)	(4,450,863)	(6,694,591)
7.010 Cash Balance July 1	780,256	260,803	660,274	43.30%	1,235,414	1,515,377	793,649	(1,781,694)	(6,232,557)

7.020	Cash Balance June 30	260,803	660,274	1,235,414	120.07%	1,515,377	793,649	(1,781,694)	(6,232,557)	(12,927,148)
8.010	Estimated Encumbrances June 30	260,235	319,893	378,593	20.64%	600,000	650,000	650,000	650,000	650,000
	Reservation of Fund Balance									
9.010	Textbooks and Instructional Materials									
9.020	Capital Improvements									
9.030	Budget Reserve									
9.040	DPIA									
9.045	SFSF									
9.050	Debt Service									
9.060	Property Tax Advances									
9.070	Bus Purchases									
9.080	Subtotal	0	0	0	#DIV/0!	0	0	0	0	0
	Fund Balance June 30 for Certification									
10.010	of Appropriations	568	340,381	855,992	29963.60%	915,377	143,649	(2,431,694)	(6,882,557)	(13,577,148)
	Revenue from Replacement/Renewal Levies									
11.010	Income Tax - Renewal									
11.020	Property Tax - Renewal or Replacement									
11.300	Cumulative Balance of Replacement/Renewal Levies	0	0	0	#DIV/0!	0	0	0	0	0
	Fund Balance June 30 for Certification									
12.010	of Contracts, Salary Schedules and Other Obligations	568	340,381	855,992	29963.60%	915,377	143,649	(2,431,694)	(6,882,557)	(13,577,148)
	Revenue from New Levies									
13.010	Income Tax - New									
13.020	Property Tax - New									
13.030	Cumulative Balance of New Levies	0	0	0	#DIV/0!	0	0	0	0	0
14.010	Revenue from Future State Advancements									
15.010	Unreserved Fund Balance June 30	568	340,381	855,992	29963.60%	915,377	143,649	(2,431,694)	(6,882,557)	(13,577,148)

See accompanying summary of significant forecast assumptions and accounting policies
Includes: General fund, emergency levy fund, SDFS, PBA fund, and any portion of debt service
service fund related to general fund debt.

21.010	Personal Services SFSF	XXXXXXXXXX	XXXXXXXXXX	84,790		84,790			XXXXXXXXXX	XXXXXXXXXX
21.020	Employees Retirement/Insurance Benefits SFSF	XXXXXXXXXX	XXXXXXXXXX						XXXXXXXXXX	XXXXXXXXXX
21.030	Purchased Services SFSF	XXXXXXXXXX	XXXXXXXXXX						XXXXXXXXXX	XXXXXXXXXX
21.040	Supplies and Materials SFSF	XXXXXXXXXX	XXXXXXXXXX						XXXXXXXXXX	XXXXXXXXXX
21.050	Capital Outlay SFSF	XXXXXXXXXX	XXXXXXXXXX						XXXXXXXXXX	XXXXXXXXXX
21.060	Total Expenditures - SDFS	XXXXXXXXXX	XXXXXXXXXX	84,790		84,790			XXXXXXXXXX	XXXXXXXXXX
	ADM Forecasts									
	Kindergarten - October Count	162	162	164	0.62%	168	181	175	176	
	Grades 1-12 - October Count	2,535	2,535	2,444	-1.80%	2,439	2,519	2,517	2,530	
	Kindergarten - February Count	168	168	XXXXXXXXXX	#VALUE!	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	
	Grades 1-12 - February Count	2,518	2,518	XXXXXXXXXX	#VALUE!	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	

**Rocky River City School District
IRN 044701
Greg R. Markus, CPA, Treasurer/CFO
October 2010**

Approved at the October 21, 2010 Regular Board Meeting of the Rocky River Board of Education, Res. #192.10-10

General Background/Assumptions:

Local Property Tax Revenue:

Since the District receives approximately 94% of its revenue for the General Operating Fund from local property taxes and related state subsidies, the key assumptions for revenue rest with property tax revenue.

- The District is now in the third year of what has historically been a three-year levy cycle. The voters approved a continuous operating levy of 5.9 mills in March 2008 to be used for continuing operations of the District. This levy was estimated to generate approximately \$4.3M (now \$4.16M after the property value reduction described below) for a full year of collection and is included in the revenue estimates contained in this forecast. FY 10 represented the first full fiscal year collection on the new levy since property taxes are assessed and collected on a calendar year (January – December) basis versus a school district’s fiscal year of July - June.
- Cuyahoga County finalized its most recent reappraisal of all real property within the County as of December 2006. This process is required to be performed every six years per Ohio Revised Code Section 5715.33. The new values for Cuyahoga County are for the 2006 tax (calendar) year that became the taxable values used to calculate real tax bills starting in January 2007. In between required appraisals, Counties are required to perform an update of those values based on factors relevant to real property values at the time of the update (e.g. actual sales). The most recent update was recently completed and certified in December 2009 and became effective in January 2010.
- Because House Bill 920 effectively freezes revenue for the vast majority of the real property tax millage that is collected by a School District to the amount that was calculated at the time the millage was approved by the voters, The Rocky River Schools will not see an increase in real property tax revenue from any increase in taxable value for most of the millage that we collect. The only increases in revenue from an increase in existing property tax values would be from the statutory inside millage that the District collects, which is minimal as compared to the outside (i.e. voted) millage. Conversely, since House Bill 920 rules do not apply to inside millage, if property values

experience an overall decrease the District would experience a decrease in revenue. The District currently collects on 37.80 effective mills in its General Fund for *residential* real estate vs. 73.6 voted mills. The District currently collects on 50.63 effective mills in its General Fund for *commercial* real estate vs. the same 73.6 voted mills.

- Tangible personal property tax revenue will continue to be phased out (for the most part) over the next two fiscal years per Ohio H.B. 66 signed into law by the Governor effective 7/1/05. Only telephone personal property will remain taxable through fiscal year 2011, after which time no tangible personal property will be taxable per current law.
- H.B. 66 included a "hold harmless" provision for school districts to receive full reimbursement of "base year" valuation (i.e. tax year 2004) losses attributed to the elimination of this tax revenue source through fiscal year 2010. HB 1 signed into law by the Governor as of July 1, 2009 included a provision to extend the full (100%) reimbursement of "base year" valuation losses through fiscal year 2013.
- Since the District does not receive state share (i.e. "per-pupil formula") funding, we will receive the "hold harmless" reimbursements as direct payments from the state. These replacement payments have been reflected on line 1.050 of this forecast starting in fiscal 2007.
- Under current law, after 2013 it is assumed that these reimbursements will begin to phase out based on the prior phase-out schedule until they are eliminated completely after fiscal 2018. The exempt personal property tax reimbursement that was formerly received from the State of Ohio was phased out on the same accelerated schedule, which means that this reimbursement was no longer being received as of FY 2010. During FY 2009, the amount of this subsidy was down to \$31,567.
- Also, this forecast assumes that the public utility deregulation reimbursements currently being received from the State of Ohio as a result of SB's 3 & 287 that commenced in Feb. 2002 will continue at the current level of \$192,000 per year for the length of this forecast. The state is required to perform a calculation by October 31 of each year to determine which Districts are eligible to continue to receive payments. Based on the calculation performed in 2010, the District expects to be eligible for these reimbursement payments for the foreseeable future.

State of Ohio and Federal Stimulus Revenue:

- The district realized a reduction of 1% in its “guaranteed” revenue from the state of Ohio (called foundation revenue, as reported on line 1.035, and included the state fiscal stabilization funding from line 1.045 as well) from FY 09 levels in 2010 and anticipates a 2% reduction from FY 10 levels in FY 11 based on a guarantee from the State for those years as included in HB 1 as part of the recently instituted Evidenced Based Model (EBM) being used to provide state support to schools. The District is currently anticipating a reduction of 10% of FY 2011 funding levels starting in FY 2012 (as explained later in these assumptions) then continuing at that level for the remainder of this forecast in the state portion (line 1.035) of the foundation revenue. However, this assumes that the state will continue some type of minimum “guarantee” payment for fiscal years 2012 - 2015.

The State funding for schools is based on several factors all of which are subject to deliberations and approval of the Ohio General Assembly. School funding beyond fiscal year 2011 will be set as part of the State’s biennial budget for fiscal years 2012 and 2013. Due to the economic conditions within the State and the anticipated short fall in tax revenues in the next bi-annual budget, the level at which the State will fund schools is uncertain. State Foundation revenues for fiscal years 2012 to 2015 are presented at the same funding level as fiscal year 2011. If the State decreases funding for schools in fiscal years 2012 and 2013 and the same level continues through fiscal year 2015, the decrease could have a significant effect on this forecast. A decrease in State funding equal to ten percent of the School District’s foundation projected revenue estimated above is expected to decrease projected Unrestricted State Grants-in-Aid (line 1.035) by \$127,000 for each subsequent fiscal year. The cumulative effect on fund balance in fiscal year 2015 from this decrease is \$508,000.

- Because Rocky River is considered to have a strong and relatively wealthy tax base, the state of Ohio provides minimal funding per student and some additional funding for special education, preschool education and pupil transportation. None of this state support covers any substantive amount of these program costs. The majority of the costs are paid by the citizens of the community through their property tax support.
- Line 1.040 includes funding received from the State of Ohio that is restricted to be used for the programs for which the money is earmarked. For FY 2011, this line included \$78,043 from the State’s catastrophic aide reimbursement appropriation for certain special education expenditures above specific thresholds. Although the eligibility requirements remained the same for this funding source for the current biennium (2010 & 2011), the state-wide appropriation for this funding was cut in half, therefore causing the District to

realize less than half of the funding in FY 2010 that we received for these purposes in FY 2009. Further, the reimbursement is allocated proportionately based on the total dollar amount submitted by all Districts throughout the State. Based on the uncertainties noted above with state foundation revenue, this funding source has been eliminated from this forecast starting in FY 2012.

- Line 1.045 includes amounts expected to be received through the State from the State Fiscal Stabilization Fund as authorized by the American Recovery and Reinvestment Act (ARRA), aka the “federal stimulus bill”. The amounts are expected to be received only in FY’s 2010 and 2011 at the indicated amounts. The District is not anticipating the continuation of these funds or the replacement of these funds from State sources starting in fiscal year 2012 moving forward since they have not been reauthorized as of the date of this forecast.
- The District did receive an allocation from the federal Education Jobs Fund and is required to be included in a school district’s five-year financial forecast. The fund is included with the general fund because the grant resources are used only for compensation and benefits and other expenses such as support services necessary to retain existing employees, to recall or rehire former employees, and to hire new employees, in order to provide early childhood, elementary, or secondary educational and related services, which are typically paid from the general fund. Whether the grant resources are used entirely in fiscal year 2011 or over two fiscal years (2011 and 2012) is a decision of the board of education. Once the grant resources are expended, the employees’ compensation and benefits may revert to the general fund or the positions may be terminated. The current plan is to use these funds in FY 2012 to fund a significant portion of a gifted education coordinator since the District is not expecting to have the subsidy for this position funded through the Cuyahoga County Educational Service Center due to funding cuts that will take effect in FY 2012.

Other Local Revenue:

- Local revenue makes up approximately 1.4% of total revenue. This local revenue is primarily investment revenue, rentals, student and other fees.

Other Financing Sources

- Other financing sources make up approximately 3.2% of total revenue and includes federal subsidies from interest rebates on Qualified School Construction Bonds (QSCBs) and Build America Bonds (BABs) that the District has earmarked for the General Fund (see a more detailed explanation of these rebates below).

Expenditures:

As is typical for school districts throughout the state, salaries and benefits comprise a little more than 84% of the District's operating expenditures. Key assumptions regarding salaries and fringe benefits are as follows:

Salaries:

- Both of the District's collective bargaining agreements and arrangements with non-bargaining employees were settled for fiscal years 2009-2011 in May 2008. Base salary increases of 2% (2009), 2.5% (2010) and 3% (2011) have been agreed to as part of these agreements along with an adjustment for an additional half-step for teachers and non-bargaining employees (Step 18 on the teacher schedule, which equated to half of a normal step percentage increase as compared to steps 1 – 17). For FY's 2012 - 2015, no base salary increases have been assumed (only step increases).
- Overall staffing levels during the life of this forecast are assumed to be relatively constant, but may move up or down based upon enrollment, class sizes, special needs and fiscal restrictions. Attrition and only selected replacement due to retirements and resignations will be managed to keep salary levels in line with projections and allow for additional staffing needs in specific areas as appropriate. Additionally, targeted reductions in instructional and non-instructional personnel had been executed for fiscal year 2010 as explained below. One reason that staffing levels are expected to increase is due to the all-day-kindergarten mandate that is currently in state law. Additional expenditures for this area is assumed to start in FY 2013 since the District has applied for and received a waiver from this requirement for FY 2011 and is expected to be able to do the same for fiscal year 2012. More discussion of this topic will follow below.

Fringe Benefits:

- Fringe benefits are primarily composed of retirement system payments and health insurance benefits, but also include payments to the State Workers Compensation Fund and other employee-related items.
- Retirement Payments - Retirement payments are required by state law to be paid. The employer pays 14% of the employees' earnings to one of two state retirement systems. Retirement costs are projected to increase or decrease consistent with salary costs.
- Health Insurance - Employee health insurance costs are expected to increase moderately to significantly during the life of this forecast based on actual claim activity, but will be mitigated somewhat as compared to prior years based on a plan design change negotiated as part of the new bargaining unit agreements mentioned above. These plan design changes affected the cost structure of the health insurance plan offered by the District that calls for premium contributions from all employees of 3% (more for part-time employees based on their percentage of time worked) and a co-insurance amount of 10% of eligible claim charges with maximum out-of-pocket limits along with increased co-pays for prescription drugs. Additionally, the District is currently under an 85%/125% contingent premium arrangement with its current health insurer and may incur additional levels of funding under this arrangement based on claims experience during fiscal year 2010 to be paid in fiscal year 2011.

Starting in fiscal year 2011 the District is funding employee health care through the Suburban Health Consortium. The Suburban Health Consortium (the "Consortium") is a legally separate entity organized under Ohio Revised Code Section 9.833. The Consortium was established on October 1, 2001, formed by the Boards of Education of several school districts in northeast Ohio, for the purposes of maximizing benefits and/or reducing costs of group health, life, dental and/or other insurance coverage for their employees and the eligible dependents and designated beneficiaries of such employees. It is the District's intent that this funding arrangement will help smooth out and even contain the expected increases in this area going forward based upon the Consortium's history, despite having to fund a reserve "buy-in" over the initial five years of our membership.

Other Expenditure areas:

The remaining 16% of expenditures consist of Purchased Services, Supplies and Textbooks, and Equipment (Capital Outlay),

- Purchased Services - increases were incurred in 2009 as compared to the 2008 amount. Large sustained increases in electricity, natural gas and vehicle fuel prices could potentially drive this expenditure area higher than expected,

although as of May 2009 these expenditure areas appear to have stabilized somewhat. These obligations include virtually all utilities and student contracted services (i.e. vocational education and special education tuition to other districts) required by statute or need. In addition, capital lease expenditures for the upgrading of the District's technology that occurred in FY 09 are included in this area and will continue through the end of this forecast.

Payment of the preliminary billing for the District's 2006-2007 school year vocational education participation was deferred until FY 08 to help ensure a positive ending General Fund balance for FY 07 to comply with state law. Deferral of all of the FY 08 payment(s) for such services was necessary again in FY 09 based on projections. This actual amount paid under this line reflected a one-time "catch-up" payment in FY 10 so that the majority of this annual expenditure will be paid in the year the services was incurred.

Starting in FY 11, this area is assumed to increase slightly for utility costs and general inflation in this area (less adjustment downward from FY 10 to account for the one-time vocational education catch-up payment mentioned previously).

- **Supplies** - These supplies are primarily student textbooks, computer software, supplemental materials, supplies for buildings and buses and library materials. This category increased substantially for FY 09 to allow for continued program needs and textbook replacements and to replace funds that have been cut from building/departmental budgets since FY 06 due to the District's fiscal situation. For FY's 2011 - 2013, this area will assume a 5% increase and is then assumed flat through the end of this forecast.
- **Capital Outlay** - Primarily equipment for classrooms (computers, audio-visual) and replacement of district maintenance and transportation equipment. This category increased from prior levels starting in FY 08 and continued through fiscal year 2010. We are estimating a decrease in FY 11, after which the amount is expected to remain constant through the end of this forecast to purchase needed equipment for the District's educational programs and support areas. For FY's 2008 - 2010, the District covered a large portion of its capital expenditures out of the construction settlement funds contained in the District's Permanent Improvement Fund (as mentioned previously) as well as additional funding available in the Permanent Improvement Fund. This is expected to subside substantially in FY 11 as the carryover balance from the construction settlement is now depleted.

This forecast also assumes that much of the major capital purchasing needs of the District will come from the proceeds of a bond issue that was passed at the May 4, 2010 primary election.

- Other - The largest portion of this amount is collection fees paid to the Cuyahoga County Auditor and Treasurer for collection of property taxes and to the State of Ohio for the District's required annual financial and compliance audit. These fees are set by state law and/or administrative code. The property tax collection fees are in proportion to property tax collections. They also include election expenses that every governmental entity is statutorily required to pay as well as fees related to the County land bank and tax anticipation note programs. A 5% annual increase is then assumed starting in FY 11.
- Debt Repayment - In fiscal 2004 the district borrowed \$385,000 from the unobligated portion of its Bond Retirement Fund for stadium improvements. The bonds are to be repaid over a ten year period from the General Operating Fund. Scheduled principal and interest payments for the forecast are as shown.
- Estimated Encumbrances (line 8.010) - The amounts contained on this line represent contractual and other purchase commitments that existed or are anticipated to exist at June 30 of each year. This amount cannot be more than the ending cash balance as contained on line 7.020 in order to be in compliance with state law governing public entity expenditures. In most instances, these amounts will be expended in the subsequent year. This amount was significantly lower than the District's historical average at the end of FY 08 in order to be in compliance with state budgetary law. This amount increased moderately in FY 09 vs. FY 08 to account for additional commitments carried over from FY 08 and then continue closer to historical averages throughout the remainder of this forecast. The District routinely reviews any purchasing commitments in June of each year and will cancel any that are no longer needed or applicable. Additionally, the District will have to plan to cancel any outstanding commitments to be in compliance with Ohio law governing public entity expenditures, if necessary.

Update/review of fiscal years 2008 - 2010 and key detailed assumptions used in preparing the District's Five-Year Forecast through FY 2015.

Review of FY's 2008 - 2010:

- The District had estimated that it would end FY 08 with a deficit of approximately \$1M (when taking into account the deferral of the District's vocational technical district billing from the Lakewood City Schools to FY 09) unless corrective action was taken. This situation would have placed the District in non-compliance with State budgetary law and could put the District at risk of fiscal oversight (fiscal caution or watch) by the State of Ohio.

- **In order to avoid this situation and to ensure that the District would be able to fund the final payroll of the fiscal year on June 27, 2008, the District was forced to take the following actions:**
 - 1) **Continued to defer payment of the Vocational Technical District billing from Lakewood to FY 09 (approx. \$400K)**
 - 2) **Obtained approval from Medical Mutual to defer the June insurance premium billing to July of 2008 (approx. \$230K)**
 - 3) **Eliminated/delayed encumbrances for any supplies and services wherever possible that would otherwise be outstanding as of 6/30/08 and encumber and pay any of these obligations that are critically needed into FY 09, therefore effectively increasing the District's General Fund appropriation for FY 09 (mainly out-of-district tuition of approximately \$200K - \$300K)**
 - 4) **Shifted eligible capital expenditures from the General Fund to the District's Permanent Improvement (PI) fund, effectively reducing the amount available in the PI fund for future capital and building needs (approximately \$30K)**

The District's administration, with clear communication with and approval from the Board of Education, planned for the events outlined above and planned to be in compliance with state budgetary law. This plan played out as shown in the accompanying forecast that produced a very minimal ending actual unencumbered balance for FY 08.

- FY 09 saw the District recover somewhat from the fiscal issues that have been prevalent starting back in FY 05.
- By 6/30/09, the only expenditures/liabilities that were deferred to FY 10 was a billing of approximately \$320K for the Vocational Technical District billing from Lakewood as well as \$181K for a contingent premium originally due to the District's health insurer in FY 09 that was above the amount budgeted for such purposes. These items amount to a total of \$501K.
- No other significant expenditure items were deferred into FY 10 or beyond and the District had budgeted for the complete payoff of these carryover liabilities to be paid during FY 10 and had in fact paid off those liabilities by 6/30/10.

FY's 11 – 15:

Revenue:

- Property tax revenue (and related property tax allocation) increased in FY 10 due to full-year collection of the 5.9 mill continuing operating levy passed in May 2008. The original estimated full-year collection for this levy was \$4.3M, but based on the triennial update of property values that occurred in December 2009 as certified by the Cuyahoga County Auditor, residential values within Rocky River were *reduced* by 5%. This is anticipated to cause an annual decrease of \$181K to this estimate. Further, the 5% reduction in residential property values will also cause an additional loss of revenue from the inside millage portion of our tax rate of \$140K annually. The initial annual total loss of \$321K will be realized by the District over two fiscal years (FY's 10 and 11) since the reduced property values did not take effect until 1/1/2010. As a point of reference, the District had originally estimated no change (flat) in residential and commercial values based on information that was available from the County Auditor back in October of 2008.
- Thereafter, modest increases are estimated based on new construction, net of Board of Revision losses and an adjustment downward for increased delinquent taxes as of September 2010 that is reflected in the FY 2011 estimate. These estimates are subject to revision by the County Budget Commission each year based on an updated fiscal year Schedule A. Further, we are expected to see the continued impact of the economic downturn that has affected the nation through reduced new construction activity in the near-term.
- As stated previously, a decrease in revenue from the real property triennial update started affecting property tax revenue collections negatively as of 1/1/2010.
- No factor for additional revenue due to the Westgate situation has been included in property tax revenue estimates for FY's 11 – 15 with the exception of the new Lowe's store located in the Westgate development since there is still uncertainty as to how much revenue will be recaptured starting in FY 2015. Westgate is still the District's single largest taxpayer (when all parcels of the Westgate property are taken into account), which is currently the beneficiary of seven-year tax abatement on new construction that was started on a phased-in basis over collection years 2008 through 2010. Their property is mainly located within the City of Fairview Park but within the District boundaries.
- As mentioned previously, the tangible personal and some former public utility revenue sources are being phased out completely after FY 11. The State, however, did pass an extension of the 100% level "hold harmless" as part of

HB 1 through FY 13. Only certain *tangible public utility* property is set in current law to remain taxable in FY 12 and beyond. The state subsidy used to replace this revenue source is assumed to phase out starting in FY 14 and will be completely eliminated in FY 18 per the current schedule unless current law is amended.

- State unrestricted grants-in-aid are expected to decline by 2% of the FY 09 level for FY 11 based on funding levels approved in the most recent biennial budget approved by the Governor as part of HB 1. We are assuming this source will decrease by 10% for FY's 12 as compared to FY 11 levels, then remain flat for the remainder of this forecast.
- State restricted grants-in-aid had been reduced by 51% for FY 10 vs. FY 09 based on the fact that the State has reduced their appropriation for catastrophic aid reimbursement by this same percentage. This amount is also capped by a statewide appropriation level since the State has historically received a significantly larger amount of claims from school districts than they have appropriations from which to fund these reimbursements. For FY 11, we have assumed the same amount we received in FY 10, and then have assumed elimination of this revenue source in FY 12 and beyond.
- Federal restricted grants-in-aid (line 1.045) will continue in FY 2011 through funding received from the State Fiscal Stabilization Fund mentioned previously, but is anticipated to end starting in FY 2012. During FY 2012, the District is expecting funding in the amount of \$59,294 from the federal Education Jobs legislation, but is not authorized past FY 2012.
- Other Revenue (line 1.060) is expected to increase very modestly through FY 15 based on a very slight increase in investment income due to an anticipated small uptick in investment yields as well as additional revenue from tax exempt bond proceeds available to invest over FY's 2011 - 2013 and additional revenue anticipated from new and existing cell phone tower leases. If investment returns recover to pre-2009 levels, this line could show moderate to significant growth on a percentage basis.
- All Other Financing Sources (line 2.060) consists solely of interest rebates from the federal government from interest that the District will be paying on Qualified School Construction Bonds (QSCBs) and Build America Bonds (BABs) that the Board of Education has earmarked for receipt to the General Fund as allowable by current federal regulations for four full calendar years (over five fiscal years) in order to sustain the District's operations and possibly delay the next request for new operating money for one year.

Expenditures:

- Salary and wages include step increases for education and experience and also include an overall 2.5% salary increase for FY 10 and a 3% increase in FY 11. No base salary increase is assumed in FY's 12 - 15 since bargaining agreements and non-bargaining salary schedules are not assumed to be approved past their current expiration date of 6/30/2011.
- For FY 10, this forecast reflected a reduction of non-instructional aides in the amount of 1.96 full-time-equivalent (FTE) positions as a cost-saving measure that will not negatively impact the District's educational program in a significant manner. Further, this forecast assumes a reduction in the following FTE's for FY 11: Interpreters/Tutors – 1.90, High School Media Specialists - 1.0 High School Special Education Coordinator – 1.0. The duties previously performed by these employees will be reassigned to existing staff members.
- This forecast does anticipate the need to add a full-time gifted coordinator in FY 12 in the approximate net additional amount of \$76K to replace the position that is currently being provided through a contract with the Educational Services Center of Cuyahoga County. The reason for adding this position to the District's payroll is that current funding for this position that subsidizes some of this cost is not expected to be available any longer starting in FY 12 and the District's current student and staff population calls for a need for additional time from this position. The federal Education Jobs funding mentioned previously will cover approximately \$59K of this cost in FY 12, but is not authorized to continue thereafter.
- For FY 11, this forecast assumed the use of half of the one-time federal stimulus funding being made available to the District through the federal IDEA-B grant program to supplant mainly purchased services expenditures related to the special education area such as out-of-district tuition. These expenditures are assumed to be picked back up into the General Fund for FY's 12 – 15.
- This forecast assumes retirements of 10 certificated staff members (including one administrator) during FY 11. Severance pay and retirement credit purchase cost estimates have been included in this forecast for such retirements; however, no savings have been assumed for replacing these employees at a lower annual salary due to the uncertainty of any savings that may actually be realized.
- HB 1 requires Districts to implement all day kindergarten starting with the 2010-2011 school year. However, Districts can apply for a waiver from that requirement from the Ohio Department of Education based on space considerations and alternate delivery approaches. The District has applied for and received approval for this waiver for the 2010-2011 school year as it does not currently have adequate space that is suitable for kindergarten classes

without investing substantial dollars in capital improvements. Further, the cost to fund the estimated four additional teachers it would take would be a huge burden on the District since no additional state funding would be received at this point in time and the costs for just the teaching and support staff alone for this mandate could be in the \$365K area annually, and with other related costs added in could top \$425K annually. Additionally, there is possible legislative action currently being discussed in the Ohio legislature to extend the implementation of this requirement for at least one more year with a waiver provision included as well. At this point, the District has assumed that we would be approved for a waiver for FY 12, but would have to implement all-day kindergarten in this forecast starting in FY 13. We will again review any guidance and requirements prior to the May 2011 five-year forecast update to determine if these assumptions are still reasonable.

- Employees' Retirement/Insurance Benefits are expected to increase based on salary increases and health insurance increases. Rates are now set for FY 11 and the District will incur a 12% rate increase in health premiums as of October 1, 2010, based on funding rates set on its current health insurance arrangement through the Suburban Health Consortium. The District is also expecting to pay approximately \$600K for a contingent premium due to Medical Mutual of Ohio for claims incurred under our prior insurance policy that was in place during FY 10. This forecast also assumes a 15% increase in the District's current funding rates for FY's 2012 and 2013, then a 20% increase in FY's 2014 and 2015 based on current trending and preliminary expectations of increased insurance costs based on the requirements of the recently passed federal legislation affecting most insurance plans. The District is hopeful that now a member of the Consortium, we will experience an "evening-out" of medical insurance increases over the next several years to stay within or below these estimates. This would be in spite of having to fund the reserve "buy-in" over five years mentioned prior at \$14,971 per month.
- Purchased services are expected to increase slightly – moderately mainly because of assumed increases in certain utility rates/usage through FY 15. The increases expected in this area have been mitigated by the fact that the District entered into a cooperative electricity purchasing agreement for FY's 10 and 11 through the Ohio School Council reducing electricity generation costs by approximately 23% as well as receiving an additional discount on the distribution portion of our electric billing based on the outcome of the recent PUCO FirstEnergy rate case. Further, natural gas rates have actually decreased over prior levels, but we are not assuming that these levels will continue.
- Supplies and materials are projected to increase moderately in FY 11 and by an additional 5% in FY's 11 - 13 to keep pace with inflation and provide for needed instructional materials. No increase is assumed for FY 14 or 15 in this area.

- Capital Outlay (Equipment/Building) is budgeted to decrease in FY 2011 due to the District purchasing much needed equipment during FY 10 through this line as well as through various lease/purchase transactions that are reflected in line 3.030. This area is then assumed to remain flat for FY's 12 – 15 due to the passage of a bond issue in May 2010 that will cover the vast majority of capital needs over the next several years.
- Debt Repayment (lines 4.055 and 4.060) is budgeted per the payback schedule for manuscript bonds issued in fiscal 2004 when the district borrowed \$385,000 from the unobligated portion of its Bond Retirement Fund for stadium improvements. The bonds were to be repaid over a ten year period from the General Operating Fund. Scheduled principal and interest payments for the forecast are as shown.
- The Other Objects (line 4.300) are assumed to increase by 5% annually for FY 2011 and beyond, mainly due to county and state property tax and related collection fees and general inflation for other items such as liability insurance.
- Transfers of \$213,118 were made in FY 10 to mainly cover a deficit in the District's Adult and Community Education program in the amount of \$124,926 that had developed over several years as well as a deficit in the District's student activity funds of approximately \$86,000. The District administration had reviewed the Adult and Community Education program as of June 2008 and decided to recommend the discontinuation of this program due to financial reasons. The Board of Education approved this recommendation, so this program no longer existed starting in FY 09.

IN SUMMARY:

During the past several years, the Rocky River City School District's finances have been through as tough a time as they have ever experienced in recent memory. With the passage of a 5.9 continuing operating levy and continuing cost containment and reduction efforts, the District regained some financial stability in the second half of FY 09 and into the beginning of FY 10. However, due to the local and national economic situation that has affected property tax collections in the form of higher levels of delinquencies, a reduced residential property tax base and corresponding loss of revenue, tax abatement on commercial property beyond the District's control in addition to significant increases in health insurance premiums, the District is now again facing another challenging time financially.

In addition, the revenue projections in this forecast are also vulnerable to downward fluctuations due to actual collection of property taxes less than expected as well as the following possibilities: the loss of revenue due to unfavorable findings by the County

Board or Revision or State Board of Tax Appeals against the district; not meeting revenue growth estimates; and unfavorable changes to the State of Ohio's school funding system. Further, any negative deviations from this forecast that are even somewhat significant (e.g. 1% less in actual revenue as compared to estimates and 1% more in expenditures over budgeted amounts) could force the District to implement cuts in educational programs and/or support areas above and beyond what has already been put into place during prior fiscal years.

The Board is contemplating a future operating levy request. A typical three-year levy cycle that the District has been on over the last decade plus would put a new operating levy on the ballot in May 2011 (for collection starting in January 2012); however, the Board is planning to delay an operating levy request until May 2012 (for collection starting in January 2013) through the permitted use of the federal QSCB and BAB subsidies mentioned previously for general fund expenditures, plus the continued targeted reductions of operating expenditures that do not negatively affect the District's educational programming.

The District recently completed a strategic planning process and has also finalized a master facility planning initiative and passed a corresponding \$43 million bond issue whose ultimate goals are to provide a renewed vision and action plan to take an already excellent school district and improve opportunities for all students into the future. These endeavors should help the District in its fiscal planning process by providing a framework to find alternative sources of revenue, achieve cost-containments/reductions and provide for the District's facility needs over the next decade or more that will allow the District to regain financial stability.

VENDOR NO	FUND	FUNC	OBJ	SPCC	SUBJ	OPU	IL	AMOUNT	INVOICE NO	PAYMENT
676562	300	4590	490	996H	000000	033		\$3,150.00		

HS ATHLETICS - DIRECTOR

APPROPRIATION TRANSFER ATTACHED

Rr

ROCKY RIVER CITY SCHOOL DISTRICT
BOARD OF EDUCATION OFFICE
 21600 CENTER RIDGE ROAD
 ROCKY RIVER, OHIO 44116-3980
 440-333-6000

PURCHASE ORDER NO.
60919

ORIGINATOR DATE 9/14/10	DATE REQUESTED FOR DELIVERY BY ASAP	AUTHORIZATION #	CHECK IF GROUP PURCHASING <input type="checkbox"/>
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VENDOR

TRANSFINDER
 120 Erie Boulevard
 Schenectady, NY 12305

S
H
I
P
T
O

ATTN:

OTHER

Board Office
 21600 Center Ridge Rd.

Service Building 20951 Detroit Rd.

Goldwood Primary School 21600 Center Ridge Rd.

Kensington Intermediate School 20140 Lake Rd.

Middle School 1631 Lakeview Rd.

High School 20951 Detroit Rd.

QUANTITY	DESCRIPTION AND CATALOG NUMBER	UNIT PRICE	AMOUNT
	WEB BASED SITE LICENSE FOR TRANSPORTATION SCHEDULEING		\$3,500.00
	PROMOTIONAL DISCOUNT		-350.00
TOTAL ...			\$3,150.00

TREASURER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the Treasury or in process of collection to the credit of the Rocky River City School District free from any obligation or certification now outstanding.

9/14/10
 DATE TREASURER

INSTRUCTIONS TO VENDOR

1. ALL SHIPMENTS MUST BE PREPAID.
2. EXEMPT FROM FEDERAL EXCISE TAX - FEDERAL I.D. #34-6002315 - AND OHIO SALES TAX.
3. ROCKY RIVER BOARD OF EDUCATION WILL NOT IN ANY MANNER BE RESPONSIBLE FOR GOODS DELIVERED OR WORK DONE ON ITS ACCOUNT UNLESS AUTHORIZED.
4. THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

DATE SUPPORT SERVICES

ORIGINATOR'S OFFICE

CENTRAL OFFICE

APPROVED FOR PAYMENT

JEFFREY SCHULTZ

ORIGINATOR

PRINCIPAL

PARTIAL FULL

BY *W*

ENCUMBERED

DATE 9-17-10

COORDINATOR/MANAGER/FOREMAN/OTHER

DIVISION ADMINISTRATOR

10/14/10 Encumbrance increased to \$10,009.07 to cover prior Fy invoices (jcl)

VENDOR NO	FUND	FUNC	OBJ	SPCC	SUBJ	OPU	IL	AMOUNT	INVOICE NO	PAYMENT
593950	300	4516	490	964H	000000	033		4,000.00 \$10,009.07		

HS ATHLETICS - FOOTBALL

APPROPRIATION TRANSFER ATTACHED

Rr

ROCKY RIVER CITY SCHOOL DISTRICT
BOARD OF EDUCATION OFFICE
 21600 CENTER RIDGE ROAD
 ROCKY RIVER, OHIO 44116-3980
 440-333-6000

PURCHASE ORDER NO.
 60881

ORIGINATOR DATE 8/12/10	DATE REQUESTED FOR DELIVERY BY ENCUMBERED ONLY - DO NOT MAIL	AUTHORIZATION #	CHECK IF GROUP PURCHASING <input type="checkbox"/>
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VENDOR
 RIDDELL
 669 Sugar Lane
 Elyria, OH 44035

- ATTN:
- OTHER _____
 - Board Office
21600 Center Ridge Rd.
 - Service Building 20951 Detroit Rd.
 - Goldwood Primary School 21600 Center Ridge Rd.
 - Kensington Intermediate School 20140 Lake Rd.
 - Middle School 1631 Lakeview Rd.
 - High School 20951 Detroit Rd.

QUANTITY	DESCRIPTION AND CATALOG NUMBER	UNIT PRICE	AMOUNT
	3*SEE ATTACHED QUOTE		4,000.00 \$10,009.07
TOTAL ...			4,000.00 \$10,009.07

TREASURER'S CERTIFICATE

It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the Treasury or in process of collection to the credit of the Rocky River City School District free from any obligation or certification now outstanding.

8/12/10
 DATE TREASURER

INSTRUCTIONS TO VENDOR

- ALL SHIPMENTS MUST BE PREPAID.
- EXEMPT FROM FEDERAL EXCISE TAX - FEDERAL I.D. #34-6002315 - AND OHIO SALES TAX.
- ROCKY RIVER BOARD OF EDUCATION WILL NOT IN ANY MANNER BE RESPONSIBLE FOR GOODS DELIVERED OR WORK DONE ON ITS ACCOUNT UNLESS AUTHORIZED
- THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES, PACKAGES AND SHIPPING PAPERS.

DATE SUPPORT SERVICES

ORIGINATOR'S OFFICE

CENTRAL OFFICE

APPROVED FOR PAYMENT

JEFFREY SCHULTZ

Wayne A. Rountree

PARTIAL FULL

ORIGINATOR

PRINCIPAL

BY *WJ*

ENCUMBERED

COORDINATOR/MANAGER/FOREMAN/OTHER

DIVISION ADMINISTRATOR

DATE 9-23-10

VENDOR NO	FUND	FUNG	OBJ	SPCC	SUBJ	OPU	IL	AMOUNT	INVOICE NO	PAYMENT
369857	300	4517	590	966R	900000	033		\$4,000.00 \$6,263.00		
HS ATHLETICS - ICE HOCKEY										
<input type="checkbox"/> APPROPRIATION TRANSFER ATTACHED										

Rr

ROCKY RIVER CITY SCHOOL DISTRICT
BOARD OF EDUCATION OFFICE
 21600 CENTER RIDGE ROAD
 ROCKY RIVER, OHIO 44116-3980
 440-333-6000

PURCHASE ORDER NO.
60949

ORIGINATOR DATE 9/30/10	DATE REQUESTED FOR DELIVERY BY ASAP	AUTHORIZATION #	CHECK IF GROUP PURCHASING <input type="checkbox"/>
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VENDOR	HARROW SPORTS, INC. 600 West Bayaud Avenue Denver, CO 80223	ATTN: S H I P T O <input type="checkbox"/> OTHER _____ <input type="checkbox"/> Board Office 21600 Center Ridge Rd. <input type="checkbox"/> Service Building 20951 Detroit Rd.	<input type="checkbox"/> Goldwood Primary School 21600 Center Ridge Rd. <input type="checkbox"/> Kensington Intermediate School 20140 Lake Rd. <input type="checkbox"/> Middle School 1831 Lakewood Rd. <input checked="" type="checkbox"/> High School 20951 Detroit Rd.
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QUANTITY	DESCRIPTION AND CATALOG NUMBER	UNIT PRICE	AMOUNT
	MISC. SUPPLIES FOR ICE HOCKEY *SEE ATTACHED		\$4,000.00 \$6,263.00
TOTAL			6,263.00

<p>TREASURER'S CERTIFICATE</p> <p>It is hereby certified that the amount required to meet the contract, agreement, obligation, payment or expenditure, for the above, has been lawfully appropriated or authorized or directed for such purposes and is in the Treasury or in process of collection to the credit of the Rocky River City School District free from any obligation or certification now outstanding.</p> <p>9/30/10 DATE</p> <p><i>[Signature]</i> TREASURER</p>	<p>INSTRUCTIONS TO VENDOR</p> <ol style="list-style-type: none"> ALL SHIPMENTS MUST BE PREPAID. EXEMPT FROM FEDERAL EXCISE TAX - FEDERAL I.D. #34-6002315 AND OHIO SALES TAX ROCKY RIVER BOARD OF EDUCATION WILL NOT IN ANY MANNER BE RESPONSIBLE FOR GOODS DELIVERED OR WORK DONE ON ITS ACCOUNT UNLESS AUTHORIZED THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL INVOICES PACKAGES AND SHIPPING PAPERS
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ORIGINATOR'S OFFICE JEFFREY SCHULTZ/WAYNE ROSITANO ORIGINATOR	CENTRAL OFFICE <i>Wayne A. Rositano</i> PRINCIPAL	SUPPORT SERVICES	APPROVED FOR PAYMENT <input type="checkbox"/> PARTIAL <input checked="" type="checkbox"/> FULL BY _____ DATE _____
COORDINATOR/MANAGER/FOREMAN/OTHER	DIVISION ADMINISTRATOR	ENCUMBERED	

October 21, 2010

Rocky River City Schools
Board of Education
21600 Center Ridge Road
Rocky River, Ohio 44116

Re: Rocky River City Schools District Wide Improvements
Burt Hill Project 08080.01

Dear Board Members:

We are writing regarding the professional liability insurance coverage for our consultants providing professional services on the above-referenced project. Pursuant to Section 1.1.7 of our Agreement with the District, we respectfully request a letter waiving the professional liability insurance limits of \$5 million each claim and \$5 million in the aggregate found in Exhibit G, Section 12(d) of our Agreement only as it pertains to those consultants providing professional services.

We have attached a summary of the current limits carried by each of the consultants for which we are requesting the waiver along with their fees and scope of services for which the coverage applies. In addition, we have attached correspondence from the brokers of each consultant that demonstrates their inability to obtain the required limits under the Agreement. Also, it is important to note that Burt Hill Inc. has provided \$10 million each claim and \$10 million in the aggregate for professional liability coverage, and Burt Hill Inc. has indemnified the District and its Board Members for the negligent acts of its consultants up to these very high limits in Exhibit E(1) of the Agreement.

Burt Hill Inc. feels strongly that our consultants are carrying adequate coverage for the work they are assigned, and respectfully request that the District waive the requirement of \$5 million/\$5 million, as provided in Section 1.1.7 of the Agreement, in favor of the coverages currently provided in the attachment. This can be accomplished with one letter listing all consultants and their accepted coverages under the waiver.

Sincerely,

BURT HILL



Michael R. Carter, AIA, LEED AP
Principal

Direct Dial: 216.454.2152

document1.mrc/
Enclosure

cc: Ted Blank
Dan McIntyre
file

Burt Hill Inc.
Architecture Engineering Interior Design Landscape Master Planning
3700 Park East Drive Suite 200 Cleveland OH 44122-4339
tel: 216.454.2150 fax: 216.454.9995 www.burthill.com

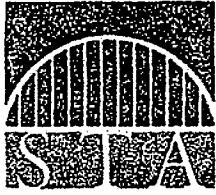
BURT, HILL

Rocky River City Schools
Consultant E&O Coverage Summary
Oct-10

Firm	Current E&O Coverage	Fee	Scope
Therson Baker Associates	\$1 Million/Occurance \$3 Million aggregate	\$135,000	Structural Engineering for 3 additions (science wing, music wing, Admin) structural review of limited areas of buildings.
GGJ, Inc.	\$1 Million/Occurance \$2 Million aggregate	\$100,000	Site design, civil engineering
Osborn Engineering	\$2 million/occurance \$4 million aggregate	\$100,000	Technology Engineering (teledata, security)

Burt Hill Inc.

Architecture Engineering Interior Design Landscape Master Planning
3700 Park East Drive Suite 200 Cleveland OH 44122-4339
tel: 216.454.2150 fax: 216.454.9995 www.burthill.com



SELVAGGIO
TESKE +
ASSOCIATES

OHIO / WESTERN PENNSYLVANIA / WEST VIRGINIA

October 19, 2010

The Osborn Engineering Co.
Ms. Carrie Fairfield
1300 East Ninth Street, #1500
Cleveland, OH 44114-1503

**Re: Rocky River High School & Elementary Schools Project
\$5M Professional Liability Limit Requirement**

Dear Carrie:

I've received your request for Professional Liability limits of \$5M Per Claim / \$5M Aggregate for the above project.

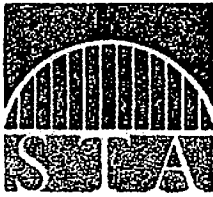
Due to the size, scope and fee of the referenced project, your firm does not qualify for limits of \$5M Per Claim / \$5M Aggregate.

If you have any questions, don't hesitate to contact me.

Best regards,

Angela M. Golinar

Angela M. Golinar, CPCU RPLU ARM
Account Executive



SELVAGGIO
TESKE +
ASSOCIATES

OHIO / WESTERN PENNSYLVANIA / WEST VIRGINIA

October 18, 2010

GGJ, Inc.
Mr. Rob Jurs
35585 Curtis Blvd Unit C
Eastlake, OH 44095

RE: Rocky River Schools Project

Dear Rob:

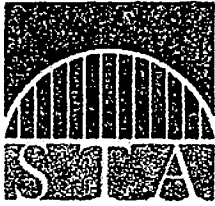
Due to the size and scope of the referenced project, your firm does not qualify for limits of \$5,000,000 Per Claim / Aggregate.

Should you have any questions, please contact Paula Selvaggio or me.

Best regards,

Rosemary Weikart
Rosemary Weikart, CIC, AAI, CPSR
Account Manager

lrw



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TESKE +
ASSOCIATES

OHIO / WESTERN PENNSYLVANIA / WEST VIRGINIA

October 19, 2010

Mr. Michael Thorson
Thorson Baker & Associates, Inc
3030 West Streetsboro Road
Richfield, OH 44286

**Re: Rocky River High School & Elementary Schools Project
\$5M Professional Liability Limit Requirement**

Dear Michael:

I've received your request for Professional Liability limits of \$5M Per Claim / \$5M Aggregate for the above project.

Due to the size, scope and fee of the referenced project, your firm does not qualify for limits of \$5M Per Claim / \$5M Aggregate.

If you have any questions, don't hesitate to contact me.

Best regards.

Angela M. Golinar

Angela M. Golinar, CPCU RPLU ARM
Account Executive

ROCKY RIVER CITY SCHOOL DISTRICT
Office of the Superintendent of Schools

JOB DESCRIPTION

TITLE: SUBJECT COORDINATOR OF MEDIA EDUCATION K-12

REPORTS TO: Principal

PAY RANGE: As adopted and approved by the Board of Education

PERSONAL CHARACTERISTICS:

- Will possess qualities of leadership essential to the successful functioning of the organizational unit to which assigned
- Will exhibit effective communication skills
- Will exhibit acceptable standards of objectivity, emotional stability and motivation
- Will demonstrate the ability to motivate members of the staff in order to provide a meaningful educational program for the students

TRAINING, EXPERIENCE AND/OR SKILLS:

- Will have a Master's Degree or equivalent training and/or a demonstrated interest in library and media resources
- Will have successful experience for the assignment and demonstrated organizational ability
- Will have a valid Ohio teaching license

ESSENTIAL JOB FUNCTIONS:

- Will promote the development and implementation of available media resources into the curriculum
- Will share responsibility for management of the facilities, equipment, office functions, and fiscal affairs of the RRHS library/media center
- Will review and recommend materials and other teaching aids which support and supplement the curriculum
- Will assist teachers with the identification and selection of appropriate media and technology to address student needs
- Will coordinate and assist in budget preparations, requisition requests and inventory activities for RRHS, RRMS, KIS and GPS.
- Will coordinate monthly meetings with all district library staff in order to promote alignment and articulation of the District's library and media services
- Will serve on the Building Leadership Team
- Will serve on the Curriculum Development Committee (CDC)
- Will be responsible for school/community relations between RRCSD and the Rocky River Public Library (RRPL)
- Will keep current with pertinent advances, research, literature and practice
- Shall be knowledgeable about and comply with all safety and health policies, administrative directives and procedures adopted by the Board
- Will promote and perform other duties as assigned