

## Minutes

### **Board of Education of the Rocky River City School District**

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in Finance Committee Session on October 22, 2015 at 6:00 p.m. in the 2<sup>nd</sup> Floor Conference Room at the Board of Education Offices.

**Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.**

**CALL TO ORDER** The Finance Meeting was called to order at 6:00 p.m. by Mr. Manoloff, Chair

#### **ROLL CALL**

**PRESENT:** Mr. Manoloff, Ms. Goepfert, Dr. Fancher, Mrs. Rounds

The Finance Committee Meeting Minutes from September 17, 2015 were approved.

Mr. Markus reviewed the following information with the committee and others in attendance:

#### Financial Summary – September 2015:

Mr. Manoloff and Mr. Markus reviewed the five-year forecast draft that will be presented to the full Board of Education at their regular meeting later this evening. Mr. Manoloff noted that the forecast draft was reviewed and discussed at the Citizens Finance Committee meeting held on Thursday, October 9. He summarized the revenue assumptions, specifically the property tax revenue lines, as those are the most critical to the forecast. He noted that the assumptions include new construction from Brighton Chase as well as a large portion of the currently abated Westgate property as a significant portion is coming back to the tax duplicate starting in January 2016. He also noted the increase from inside millage that is expected based on the projected 10% increase in property values on account of the County's triennial update. Mr. Manoloff deferred to Mr. Markus to explain some of the detail behind these assumptions as well as other revenue line items such as basic state aide and other revenue.

Mr. Markus reviewed assumptions on the expenditure side, specifically salaries and benefits as those account for almost 80% of the District's annual operating budget. He also reviewed assumptions for the other expenditure areas to include contracted services (tuition, utilities, etc.), supplies/materials, capital outlay and other objects. Mr. Markus also reviewed the need for another advance of funds from the General Fund to the Permanent Improvement Fund that will be paid back over the subsequent two fiscal years and where these amounts were reflected in the Forecast.

Based on the current assumptions, the District's unreserved fund balance (line 15.01 of the forecast) is projected positive through fiscal year 2018. He noted that any significant fluctuation from these assumptions such as significant additional personnel needs could certainly change the "bottom line".

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Mr. Manoloff and Mr. Markus also reviewed the first draft of a capital projects forecast that was prepared by the administration. This forecast is attempting to chart the capital needs of the District for the current year and subsequent four years. As the District's Permanent Improvement Fund has limited resources and a significant amount of work has been needed over the past year plus, projects will need to be prioritized and various financing options will need to be considered. This will be an ongoing process, much of which will be determined over the next several months as additional needs are identified and available resources can be assessed.

The meeting was adjourned by Mr. Manoloff at 6:52 p.m.

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Committee Chair

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Treasurer