Rocky River Executive PTA Council

CONFLICT OF INTEREST POLICY

Members of *Rocky River Executive PTA Council* (hereafter called "Members" or "Member") serve in a fiduciary capacity and owe a duty of care and undivided loyalty to the Ohio Congress of Parents and Teachers. Members must conduct themselves with integrity and honesty and act in the best interests of the Ohio PTA.

- Members may not use their relation to the *Rocky River Executive PTA Council* for their own personal gain.
- Members must avoid conflicts of interest between their duties to the *Rocky River Executive PTA Council* or such Member's own professional or personal interests. Full disclosure by a Member of any potential conflict is required by the standard of good faith. A conflict of interest exists when a Member participates in the deliberation or resolution of an issue important to the *Rocky River Executive PTA Council* while, at the same time, the Member has other professional, business, or volunteer responsibilities outside the *Rocky River Executive PTA Council* that could predispose or bias the Member to a particular view or goal.

Member's Statement on Conflicts of Interest

In order to avoid any actual or potential conflict of interest, the undersigned Member hereby agrees to abide by the following Conflict of Interest Policy.

- When any actual or potential conflict of interest exists with respect to any subject requiring action by *Rocky River Executive PTA Council* or any of its committees, the Member having an actual or potential conflict shall immediately notify the President or committee chair, as applicable, in writing of such conflict, and the Member shall not participate in the deliberations, shall not vote on the subject with which the Member has an actual or potential conflict of interest, shall not use his or her personal influence, and in those cases where the quorum of the meeting called for the purpose of voting on the subject has not yet been established, the Member shall not be counted in determining the existence of a quorum.
- If excluded from voting because of an actual or potential conflict of interest, a Member will be required to briefly state the nature of the conflict and may be requested to answer pertinent questions of other Members when that Member's knowledge of the subject will assist the Members. Members may request that a Member thus excluded from voting on a subject leave the meeting temporarily while the subject is debated and voted upon.
- The minutes of the meeting shall reflect that a disclosure was made, that the Member who stated a conflict of interest did abstain from voting, and, in those cases where the quorum was not already established, that the Member was not counted in determining the existence of a quorum.

9/15/2026
date

PTA Council President