

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTIONS

Resolution To Adopt Agenda	#205-10
Minutes Of Preceding Meetings	#205.1-10
Minutes Of Preceding Meetings	#205.2-10
Minutes Of Preceding Meetings	#205.3-10
Resolution To Approve Financial Statement And Intrafund Transfers For General Accounting – October, 2010	#205.4-10
Resolution To Amend Appropriation	#205.5-10
Resolution To Approve Then And Now Certificate	#205.6-10
Resolution To Approve Bids For ESC Relocation To Beach Education Center	#205.7-10
Retirements And Resignations	#206-10
Appointments -- Certificated Staff	#207-10
Supplemental Duty Appointments For The 2010-2011 School Year	#208-10
Appointments -- Support Personnel	#209-10
Adjustments In Salary And Assignments	#210-10
Resolution To Approve Leave Of Absence	#211-10
Resolution To Approve Rate Of Pay For Long Term Substitute Teacher	#212-10
Resolution To Approve Rate Of Pay For Substitute Secretary	#213-10
Resolution To Approve The Schematic Design For Rocky River High School, Kensington Intermediate School And Goldwood Primary School	#214-10
Resolution To Approve Rose-Mary Center Agreement	#215-10
Resolution To Adopt The 2012-2013 School Calendar	#216-10
Resolution To Accept Gifts To Schools	#217-10
Resolution To Approve The Model UN Overnight Fieldtrip For The Model UN Club	#217.1-10
Resolution To Adjourn	#218-10

# Minutes

## Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in regular session on November 18, 2010 at 7:00 p.m. in the Board Room at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

President Jean Rounds presiding

***Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.***

### CALL TO ORDER

#### ROLL CALL

**PRESENT** – Dr. Fancher, Mr. Milano, Mrs. Rounds, Mr. Swartz  
**ABSENT** - Ms. Goepfert (Attending school function)

### PLEDGE OF ALLEGIANCE

### RESOLUTION TO ADOPT AGENDA

Resolution No. 205-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this Agenda, including any addendum attached hereto, for the November 18, 2010 meeting.

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

**AYES** - Mr. Swartz, Dr. Fancher, Mr. Milano, Mrs. Rounds  
**ABSENT** – Ms. Goepfert

The resolution was adopted 4 – 0 with 1 absent.

### REPORTS

#### Rocky River Middle School

*Rocky River Google Apps Demonstration* - Sam Gifford, Principal; Matt England, Industrial Technology Teacher; Ollie Hoskins and Gina Shaver, 7<sup>th</sup> grade students and Sydney Alibeckoff, 8<sup>th</sup> grade student.

# Minutes

## Board of Education of the Rocky River City School District

### Superintendent's Update

Student Board of Education Liaisons – Katie Perez and Ian Taylor

Communications and Technology Report – Dianna Foley

Curriculum and Instruction – Elizabeth Anderson

Board of Education Meeting Times

Facilities – Michael Shoaf / Ted Blank

Dates and Reminders

### ORAL AND WRITTEN COMMUNICATIONS

*In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff, and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.*

None

### MINUTES OF PRECEDING MEETINGS

Resolution No. 205.1-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of Preceding Meetings held on October 7, 2010 (Special), October 13, 2010 (Committee), October 13, 2010 (Special) and October 21, 2010 (Regular) be approved.

Mr. Swartz seconded the resolution and the roll was called:

### ROLL CALL

AYES – Dr. Fancher, Mr. Swartz, Mr. Milano, Mrs. Rounds

ABSENT – Ms. Goepfert

The resolution was adopted 4 – 0 with 1 absent.

# Minutes

## Board of Education of the Rocky River City School District

### MINUTES OF PRECEDING MEETINGS

Resolution No. 205.2-10

Mr. Swartz moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of the Preceding Meeting held on October 12, 2010 (Finance) be approved.

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

AYES: Mr. Swartz, Dr. Fancher, Mrs. Rounds

ABSTAIN: Mr. Milano

ABSENT: Ms. Goepfert

The resolution was adopted 3 – 0 with 1 abstain and 1 absent.

### MINUTES OF PRECEDING MEETINGS

Resolution No. 205.3-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Minutes of the Preceding Meeting held on October 18, 2010 (Facilities) be approved.

Mr. Swartz seconded the resolution and the roll was called:

#### ROLL CALL

AYES: Dr. Fancher, Mr. Swartz, Mr. Milano

ABSTAIN: Mrs. Rounds

ABSENT: Ms. Goepfert

The resolution was adopted 3 – 0 with 1 abstain and 1 absent.

### COMMITTEE REPORTS

**Policy and Legislation** – Dr. Fancher

### REPRESENTATIVE REPORTS

**Representative to the Rocky River Education Foundation** – Mr. Swartz

**Representative to the Finance Committee** – Mr. Swartz

# Minutes

## Board of Education of the Rocky River City School District

**Representative to the Rocky River Parks and Recreation Commission – No Report**

**Representative to Community Challenge/Recovery Resources – Mrs. Rounds**

Mr. Swartz left the meeting at 8:24 p.m. to attend a school function.

### **RESOLUTION TO APPROVE FINANCIAL STATEMENT AND INTRAFUND TRANSFERS FOR GENERAL ACCOUNTING – OCTOBER, 2010**

Resolution No. 205.4-10

Mrs. Rounds moved the adoption of the following resolution:

WHEREAS, the Board of Education passed Resolution #8-10 to dispense with the Listing of Warrants; and

WHEREAS, the funds for payment of these vouchers are included in the 2010-2011 Appropriation; and

WHEREAS, the Finance Committee has reviewed the Financial Statement, Appropriation Expenditure Summary Report, and the List of Bills;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rocky River City School District that the Financial Statement and intrafund transfers in the amount of \$15,760.21 for October 2010 be included in the minutes; and

BE IT FURTHER RESOLVED that the Financial Statements (**Exhibit A**) also be included in the Minutes and that the Appropriation Expenditure Summary Report and the List of Bills be filed in the Treasurer's Office for Audit.

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES: Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO AMEND APPROPRIATION

Resolution No. 205.5-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED, by the Board of Education of the Rocky River City School District that the amount of the amended appropriation for all funds as of October 31, 2010 is \$45,571,920 and

BE IT FURTHER RESOLVED that the current Certificate of Resources (**Exhibit B**) in effect identifies sufficient resources to operate the education program for Fiscal 2010 (July 1, 2010 to June 30, 2011).

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

AYES: Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO APPROVE THEN AND NOW CERTIFICATE

Resolution No. 205.6-10

Dr. Fancher moved the adoption of the following resolution:

WHEREAS, the requirements of ORC Section 5705.41(D) state that no orders or contracts involving the expenditure of money are to be made unless there is a certificate of the fiscal officer that the amount required for the order or contract has been lawfully appropriated and is in the treasury or in the process of collection to the credit of an appropriate fund free from any previous encumbrances; and

WHEREAS, ORC Section 5705.41(D) provides an exception that, if the fiscal officer can certify that both at the time that the contract or order was made and at the time that he is completing his certification, sufficient funds were available or in the process of collection to the credit of a proper fund, properly appropriated and free from any previous encumbrance, the taxing authority can authorize the drawing of a warrant. The taxing authority has 30 days from the receipt of such certificate to approve payment by resolution or ordinance.

NOW, THEREFORE, BE IT RESOLVED that the Then and Now Certificates submitted to the Rocky River Board of Education (**Exhibit C**) be approved and that the Treasurer is hereby authorized to draw a warrant for the orders or contracts associated with such certificates as soon as reasonably possible.

# Minutes

## Board of Education of the Rocky River City School District

Mr. Milano seconded the resolution and the roll was called:

ROLL CALL

AYES: Dr. Fancher, Mr. Milano Mrs. Rounds

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO APPROVE BIDS FOR ESC RELOCATION TO BEACH EDUCATION CENTER

Resolution No. 205.7-10

Mr. Milano moved the adoption of the following resolution:

WHEREAS, the Board of Education of the Rocky River City School District has advertised for bids for the ESC Relocation to Beach Education Center; and

WHEREAS, on November 12, 2010 sealed bids were received publicly, opened and read; and

WHEREAS, a tabulation, as shown in **Exhibit E**, was made of such bids received;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Rocky River City School District, Cuyahoga County that the bids will be accepted as follows:

- Section 1. That the bids of Seitz Builders, Inc. for general trades in the amount of Nine Hundred Forty Five Thousand Seven Hundred Dollars (\$945,700), Alternate Bid #4 in the amount of One Hundred Fifty Seven Thousand Dollars (\$157,000) and Alternate Bid #6 in the amount of Two Thousand Eight Hundred Dollars (\$2,800) are hereby determined to be the lowest, responsive and responsible bids received pursuant to the Board's advertisement for submission of the proposals and such bids are hereby accepted.
- Section 2. That the bid of Fire Protection, Inc. for fire protection in the amount of Twelve Thousand One Hundred Twenty Five Dollars (\$12,125) is hereby determined to be the lowest, responsive and responsible bid received pursuant to the Board's advertisement for submission of the proposals and such bid is hereby accepted.
- Section 3. That the bid of Harner Plumbing for plumbing in the amount of One Hundred Ten Thousand Two Hundred Dollars (\$110,200) and Alternate Bid #4 in the amount of Four Thousand Seven Hundred Thirty Three (\$4,733) are hereby determined to be the lowest, responsive and responsible bids received pursuant to the Board's advertisement for submission of the proposals and such bids are hereby accepted.

# Minutes

## Board of Education of the Rocky River City School District

Section 4. That the bid of PK Mechanical, Inc. for HVAC in the amount of Five Hundred Sixty Eight Thousand Eight Hundred Dollars (\$568,800) and Alternate Bid #H4 in the amount of Ten Thousand Six Hundred Dollars (\$10,600) are hereby determined to be the lowest, responsive and responsible bids received pursuant to the Board's advertisement for submission of the proposals and such bids are hereby accepted.

Section 5. That the bid of Lake Erie Electric, Inc. for electrical in the amount of Two Hundred Fourteen Thousand One Hundred Forty Five Dollars (\$214,145) and Alternate Bid #4 in the amount of Sixteen Thousand Dollars (\$16,000) are hereby determined to be the lowest, responsive and responsible bids received pursuant to the Board's advertisement for submission of the proposals and such bids are hereby accepted.

Section 6. That the President and the Treasurer of the Board of Education are hereby authorized and directed to enter into a contract with such lowest responsive and responsible bidders in the amount bid for the performance of the work and furnishing of the materials required for the aforesaid ESC Relocation to Beach Education Center in conformity with the aforesaid bids and with the plans, drawings and specifications governing the aforesaid improvement.

BE IT FURTHER RESOLVED that there be taken from the Building Fund a sum not to exceed Two Million Forty Seven Thousand One Hundred Three Dollars (\$2,047,103) for payment of said ESC Relocation to Beach Education Center subject to clarification by the Treasurer as to the availability of funds.

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES: Mr. Milano, Dr. Fancher, Mrs. Rounds

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.



# Minutes

## Board of Education of the Rocky River City School District

### RETIREMENTS AND RESIGNATIONS

Resolution No. 206-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following retirements and resignations be approved:

<u>Name</u>	<u>Position</u>	<u>Date</u>
Marie Newman	Guidance Counselor	6/10/11
Everett Ray	Teacher	6/9/11
Pat Novak	Lunchroom Monitor	11/10/10

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

AYES: Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### APPOINTMENTS – CERTIFICATED STAFF\*

Resolution No. 207-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments – certificated staff be approved:

(SUBSTITUTE TEACHERS FOR THE 2010-2011 SCHOOL YEAR)\*

#### Name

Carole Chew

(TUTORS AND INSTRUCTORS FOR THE 2010 – 2011 SCHOOL YEAR)\*

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
Kenneth Linden	Tutor – Home Instruction – as needed	P.R.E, 12

Mr. Milano seconded the resolution and the roll was called:

#### ROLL CALL

AYES: Dr. Fancher, Mr. Milano, Mrs. Rounds

ABSENT: Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

# Minutes

## Board of Education of the Rocky River City School District

### SUPPLEMENTAL DUTY APPOINTMENTS FOR THE 2010-2011 SCHOOL YEAR \*

Resolution No. 208-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following supplemental duty appointments for the 2010-2011 school year be approved:

<u>Name</u>	<u>Position</u>	<u>Rate of Pay</u>
<b><u>Interscholastic Athletic Coaching</u></b>		
John Caruso **	Basketball, Asst., Boys, H.S.	\$3,788
Bobby Pampush **	Swimming, Co-Asst., H.S.	\$1,358
Mary Kate Kempf **	Volleyball, Asst., H.S.	\$3,356
Michael Corrigan **	Basketball, Boys, M.S.	\$2,508
<b><u>Co-Curricular</u></b>		
Amanda Hermann **	PLUS Activity, River's Edge	\$1,044

\*\* No certificated employees expressed an interest in these positions which are being filled by qualified individuals.

Dr. Fancher seconded the resolution and the roll was called:

ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### APPOINTMENTS – SUPPORT PERSONNEL\*

Resolution No. 209-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following appointments – support personnel be approved.

# Minutes

## Board of Education of the Rocky River City School District

(SUPPORT STAFF FOR THE 2010-2011 SCHOOL YEAR)\*

<u>Name</u>	<u>Classification</u>	<u>Effective Date</u>	<u>Rate of Pay</u>
James Downs Step 5	Custodial Worker I	11/8/10	\$12.86/hr.
Pete Skoda Step 5	Custodial Worker I	11/15/10	\$12.86/hr.
Patricia Kelly P. R.G, Step 1	Lunch Monitor	11/17/10	\$11.67/hr.

\* Employment conditional upon receipt of a negative drug test screening and a satisfactory criminal reference check

Dr. Fancher seconded the resolution and the roll was called:

### ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### ADJUSTMENTS IN SALARY AND ASSIGNMENTS

Resolution No. 210-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the following adjustments in salary and assignments be approved.

It is recommended that the following adjustments in salary be made on the basis of further training or experience:

<u>Name</u>	<u>New Classification</u> <u>Semester Hours</u>	<u>Step</u>	<u>Effective Date</u>
Emily Collins	BA+18	8	11/19/10

It is recommended that the following adjustment be made:

<u>Name</u>	<u>Position</u>	<u>Adjusted Rate of Pay</u>
Marissa Lange	Show Choir Advisor, H.S. From 1.0 to .575	\$1,780

Mrs. Rounds seconded the resolution and the roll was called:

# Minutes

## Board of Education of the Rocky River City School District

### ROLL CALL

AYES – Dr. Fancher, Mrs. Rounds, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO APPROVE LEAVE OF ABSENCE

Resolution No. 211-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that **Courtney Roberts** be granted an Unpaid Leave of Absence from November 11, 2010 through March 28, 2011; and

BE IT FURTHER RESOLVED that Courtney Roberts will not be assured of any specific assignment or position; and

BE IT FURTHER RESOLVED that the Treasurer be and is hereby directed to provide said employee with a copy of this resolution.

Mr. Milano seconded the resolution and the roll was called:

### ROLL CALL

AYES – Dr. Fancher, Mr. Milano, Mrs. Rounds

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO APPROVE RATE OF PAY FOR LONG TERM SUBSTITUTE TEACHER

Resolution No. 212-10

Mr. Milano moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that **Corinne Willets** be paid at the daily rate of BA, Step 1, in her long-term substitute teaching position effective November 8, 2010, for as many days as needed in this assignment.

Dr. Fancher seconded the resolution and the roll was called:

### ROLL CALL

AYES – Mr. Milano, Dr. Fancher, Mrs. Rounds

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE RATE OF PAY FOR SUBSTITUTE SECRETARY

Resolution No. 213-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that Dawn Gorman be paid as a substitute secretary at \$19.49 per hour effective November 4, 2010 and continuing as needed through February 4, 2011.

Mr. Milano seconded the resolution and the roll was called:

#### ROLL CALL

AYES – Mrs. Rounds, Mr. Milano, Dr. Fancher

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO APPROVE THE SCHEMATIC DESIGN FOR ROCKY RIVER HIGH SCHOOL, KENSINGTON INTERMEDIATE SCHOOL AND GOLDWOOD PRIMARY SCHOOL

Resolution No. 214-10

Dr. Fancher moved the adoption of the following resolution:

WHEREAS, the architect, Burt Hill, Inc., prepared and provided to the Board of Education the schematic design documents dated November 8, 2010 (“Schematic Design”) for the Rocky River City School District’s Facilities Improvement Project (“Project”); and

WHEREAS, the Schematic Design consists of drawings, initial estimates, narrative descriptions, and other documents illustrating the scale and relationship of Project; and

WHEREAS, the construction manager, Project and Construction Services, Inc., after having reviewed the Schematic Design, prepared, updated, and submitted to the Board of Education the estimates of construction costs; and

WHEREAS, Project and Construction Services, Inc. determined that the construction costs associated with the Schematic Design do not exceed the Board-approved Project budget and provided written notice of same to the Board of Education; and

# Minutes

## Board of Education of the Rocky River City School District

WHEREAS, based upon the representations made by Burt Hill, Inc. and Project and Construction Services, Inc. with regard to this matter, the Superintendent of Schools recommends that the Board of Education approve the Schematic Design as sufficient and authorize the commencement of the Design Development phase of Burt Hill, Inc.'s services pursuant to its agreement with the Board of Education; and

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby approves the Schematic Design as sufficient and authorizes the immediate commencement of Design Development phase of Burt Hill, Inc.'s services pursuant to its agreement with the Board of Education.

Mr. Milano seconded the resolution and the roll was called:

### ROLL CALL

AYES – Dr. Fancher, Mr. Milano, Mrs. Rounds

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

## RESOLUTION TO APPROVE ROSE-MARY CENTER AGREEMENT

Resolution No. 215-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that an agreement be entered into between Rose-Mary Center and the Board of Education of the Rocky River City School District effective October 18, 2010 through June 10, 2011 for provision of therapy services, a copy to be included in the minutes; and

BE IT FURTHER RESOLVED that a sum not to exceed Three Thousand One Hundred Dollars (\$3,100.00) be appropriated for payment of this agreement subject to certification by the Treasurer as to the availability of funds.

Dr. Fancher seconded the resolution and the roll was called:

### ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO ADOPT THE 2012-2013 SCHOOL CALENDAR

Resolution No. 216-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that the School Calendar for 2012-2013 (**Exhibit D**) be adopted.

Mrs. Rounds seconded the resolution and the roll was called:

#### ROLL CALL

AYES – Dr. Fancher, Mrs. Rounds, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### RESOLUTION TO ACCEPT GIFTS TO SCHOOLS

Resolution No. 217-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that, in accordance with **Board Policy 7230 - Public Gift**, the following be and the same is hereby accepted as an absolute and unconditional gift to the Board without any restrictions or reservations as to the future use thereof.

#### DONOR

Anonymous

Amy and Kreg McDougal

#### DONATION

A donation in the amount of \$600.00 to purchase a document camera to be used by Mr. Dana Judson's fourth grade classroom at Kensington.

A donation of a Step 2 Naturally Playful Teeter Totter to be used by our Preschool/Kindergarten students at Goldwood.

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE THE MODEL UN OVERNIGHT FIELDTRIP FOR THE MODEL UN CLUB

Resolution No. 217.1-10

Mrs. Rounds moved the adoption of the following resolution:

BE IT RESOLVED that the Rocky River Board of Education hereby authorizes the Superintendent to approve the application for the Model UN Overnight Fieldtrip for the Model UN Club on January 13 - 16, 2011 per Policy 2340 – Field and Other District-Sponsored Trips.

Dr. Fancher seconded the resolution and the roll was called:

#### ROLL CALL

AYES – Mrs. Rounds, Dr. Fancher, Mr. Milano

ABSENT – Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

### OTHER BUSINESS

#### Other

### RESOLUTION TO ADJOURN

Resolution No. 218-10

Dr. Fancher moved the adoption of the following resolution:

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adjourn.

Mr. Milano seconded the resolution and the roll was called:

#### ROLL CALL

AYES - Dr. Fancher, Mr. Milano, Mrs. Rounds

ABSENT - Ms. Goepfert, Mr. Swartz

The resolution was adopted 3 – 0 with 2 absent.

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President

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Treasurer