

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTIONS

Page

|  |        |     |
|--|--------|-----|
| Resolution To Adopt Agenda   | 165-11 | 169 |
| Resolution To Approve Acceptance Of Bids For Rocky River City School District's District-Wide Technology Package (Bid Item Nos. 01, 02 And 03) ( <a href="#">Exhibit A</a> ) | 166-11 | 170 |
| Resolution To Adjourn  | 167-11 | 170 |

# Minutes

## Board of Education of the Rocky River City School District

The Board of Education of the Rocky River City School District, Cuyahoga County, Ohio, met in special session on September 14, 2011 at 4:50 p.m. in Curriculum Library at the Board of Education Offices. A digital recording was made of this meeting and is on file in the Office of the Treasurer.

President Scott Swartz presiding

***Guests and visitors are requested to sign the Visitors' Register. In accordance with Bylaw 0169.1: Public Participation at Board Meetings, those wishing to address the Board are required to complete the Bylaw 0169.1 Form and submit it to the Superintendent or President of the Board prior to the start of the meeting. Thank you.***

### CALL TO ORDER

### ROLL CALL

**PRESENT** – Dr. Fancher, Ms. Goepfert, Mr. Milano, Mrs. Rounds, Mr. Swartz

### PLEDGE OF ALLEGIANCE

### RESOLUTION TO ADOPT AGENDA

Resolution No. 165-11

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adopts this Agenda, including any addendum attached hereto, for the September 14, 2011 meeting.

| <b>Board Member</b> | <b>Vote</b> |
|---------------------|-------------|
| Jon Fancher         | Aye         |
| Kathy Goepfert      | Second      |
| Jay Milano          | Aye         |
| Jean Rounds         | Move        |
| Scott Swartz        | Aye         |

The resolution was adopted 5 – 0.

### ORAL AND WRITTEN COMMUNICATIONS

*In accordance with Bylaw 0169.1 Public Participation at Board Meetings, residents, students, staff, and invited guests are welcomed by the President of the Board or the Superintendent to address the Board at this time.*

None

# Minutes

## Board of Education of the Rocky River City School District

### RESOLUTION TO APPROVE ACCEPTANCE OF BIDS FOR ROCKY RIVER CITY SCHOOL DISTRICT'S DISTRICT-WIDE TECHNOLOGY PACKAGE (BID ITEM NOS. 01, 02 AND 03) ([EXHIBIT A](#))

Resolution No. 166-11

| Board Member   | Vote   |
|----------------|--------|
| Jon Fancher    | Second |
| Kathy Goepfert | Aye    |
| Jay Milano     | Move   |
| Jean Rounds    | Aye    |
| Scott Swartz   | Aye    |

The resolution was adopted 5 – 0.

### RESOLUTION TO ADJOURN

Resolution No. 167-11

BE IT RESOLVED by the Board of Education of the Rocky River City School District that it hereby adjourn.

| Board Member   | Vote   |
|----------------|--------|
| Jon Fancher    | Move   |
| Kathy Goepfert | Aye    |
| Jay Milano     | Aye    |
| Jean Rounds    | Second |
| Scott Swartz   | Aye    |

The resolution was adopted 5 – 0.

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President

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Treasurer

EXHIBIT A  
BOARD OF EDUCATION MEETING  
SEPTEMBER 14, 2011

**RESOLUTION TO APPROVE ACCEPTANCE OF BIDS FOR ROCKY RIVER CITY SCHOOL DISTRICT'S DISTRICT-WIDE TECHNOLOGY PACKAGE (BID ITEM NOS. 01, 02 AND 03)**

**WHEREAS**, the Board of Education of the Rocky River City School District has advertised for bids for the Rocky River City School District District-Wide Technology Package Project ("Project"); and

**WHEREAS**, on August 9, 2011, sealed bids were received publicly, opened and read; and

**WHEREAS**, the Board of Education's construction manager, Project and Construction Services, Inc., and architect, Burt Hill, have jointly recommended the acceptance of certain bids for the Project in a letter dated August 18, 2011 which is attached hereto as Exhibit A1; and

**WHEREAS**, a tabulation, as shown in Exhibit A2, was made of such bids received;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Rocky River City School District, Cuyahoga County, that the bids will be accepted as follows:

Section 1. That the base bids of Mid-West Telephone Service, Inc. for Bid Item #01 (Structured Cabling) in the amount of \$364,330.00 is hereby determined to be the lowest responsive and responsible bid received pursuant to the Board's advertisement for submission of the proposals, and such bid is hereby accepted.

Section 2. That the base bids of Mid-West Telephone Service, Inc. for Bid Item #02 (Audio/Video) in the amount of \$224,000.00 together with Alternate T-5 (Rocky River High School Sound Reinforcement Systems) in the amount of \$26,817.00 for a total contract in the amount of \$250,817.00 for Bid Item #02 is hereby determined to be the lowest responsive and responsible bid received pursuant to the Board's advertisement for submission of the proposals, and such bid is hereby accepted.

Section 3. That the base bid of Digital Security Systems for Bid Item #03 (Security) in the amount of \$152,619.00 is hereby determined to be the lowest responsive and responsible bid received pursuant to the Board's advertisement for submission of the proposals, and such bid is hereby accepted.

**BE IT FURTHER RESOLVED** that there be taken from the Building Fund a sum not to exceed \$767,766.00 for payment of said work, subject to confirmation by the Treasurer as to the availability of funds.

# P | C | S

Project and Construction Services, Inc



August 18, 2011

Dr. Michael Shoaf, Superintendent  
Rocky River City School District  
1101 Morewood Parkway  
Rocky River, OH 44116

**Subject: Rocky River City School District  
District-wide Technology Package**

**Re: Bid Recommendations**

Dear Dr. Shoaf:

Eight (8) total bids, including one (1) combination bid, were received on August 9, 2011 for the District-Wide Technology Package. This package was broken down into the following three (3) Bid Items: Structured Cabling, Audio/Video and Security. The total of the low bids is below the bid aggregate published estimate by Seventy-nine Thousand, Eight Hundred Forty-One dollars, (\$79,841.00), and may be awarded. After consultation with the School District, it is recommended that only Alternate T-5 for the classroom sound reinforcement systems at the Rocky River High School be awarded at this time. With the award of Alternate T-5, the low bids remain \$53,024.00 under budget.

The combination bid from Mid-West Telephone Services, Inc. for Bid Items #01, #02 and #03, including Alternate T-5, totals \$803,617.00. This combination bid exceeds the sum of the individual apparent low bids for the three (3) Bid Items by \$35,851.00. Therefore, this combination bid is not being recommended for acceptance.



Construction Management • Cost Estimating • Scheduling

**Bid Item #01 – Structured Cabling**

Mid-West Telephone Service, Inc. of Girard, Ohio, has been determined to be the lowest responsible bidder who has prepared a bid that is responsive to the contract documents. The District Legal Counsel has reviewed the bid proposal for responsiveness and found it acceptable. P|C|S, in conjunction with Burt, Hill Architects/Osborn Engineering (BH), has reviewed the required information requested from Mid-West Telephone Service, Inc., and met to discuss its understanding of the scope of the project.

Having conducted the required bidder evaluation and not having found any reason to reject the bid, P|C|S and BH recommend accepting the bid from Mid-West Telephone Service, Inc. for Bid Item #01 – Structured Cabling portion of the District-Wide Technology Package:

|                  |                      |
|------------------|----------------------|
| <b>Base Bid:</b> | <b>\$ 364,330.00</b> |
| <b>Total:</b>    | <b>\$ 364,330.00</b> |

**Bid Item #02 – Audio/Video**

Mid-West Telephone Service, Inc. of Girard, Ohio, has been determined to be the lowest responsible bidder who has prepared a bid that is responsive to the contract documents. The District Legal Counsel has reviewed the bid proposal for responsiveness and found it acceptable. P|C|S, in conjunction with Burt, Hill Architects/Osborn Engineering (BH), has reviewed the required information requested from Mid-West Telephone Service, Inc., and met to discuss its understanding of the scope of the project.

Having conducted the required bidder evaluation and not having found any reason to reject the bid, P|C|S and BH recommend accepting the bid from Mid-West Telephone Service, Inc. for Bid Item #02 – Audio/Video portion of the District-Wide Technology Package:

|  |                      |
|--|----------------------|
| <b>Base Bid:</b>                                       | <b>\$ 224,000.00</b> |
| <b>Alternate T-5: RRHS Sound Reinforcement Systems</b> | <b>\$ 26,817.00</b>  |
| <b>Total:</b>  | <b>\$ 250,817.00</b> |

**Bid Item #03 – Security**

Digital Security Systems of Lakewood, Ohio, has been determined to be the lowest responsible bidder who has prepared a bid that is responsive to the contract documents. The District Legal Counsel has reviewed the bid proposal for responsiveness and found it acceptable. P|C|S, in conjunction with Burt, Hill Architects/Osborn Engineering (BH), has reviewed the required information requested from Digital Security Systems and met to discuss its understanding of the scope of the project.

Having conducted the required bidder evaluation and not having found any reason to reject the bid, P|C|S and BH recommend accepting the bid from Digital Security Systems for Bid Item #03 – Security portion of the District-Wide Technology Package:

|                  |                      |
|------------------|----------------------|
| <b>Base Bid:</b> | <b>\$ 152,619.00</b> |
| <b>Total:</b>    | <b>\$ 152,619.00</b> |

Respectfully,  
**Project and Construction Services, Inc.**



Kevin T. Lacey  
Associate / Senior Project Manager

Respectfully,  
**Burt, Hill, Inc.**



Michael R. Carter, AIA, LEED AP  
Principal

Attachment:  
Bid Tabulation

CC: Greg Markus, Treasurer, RRCSD (e-copy)  
Daniel McIntyre, Esq. (e-copy)  
Thomas Veider, BH (e-copy)  
Kevin Lawlor, P|C|S (e-copy)  
N. Kevin Green, P|C|S (e-copy)

Rocky River City School District  
 District Wide Technology Package  
 Bid Item No. 01 Structured Cabling  
 Bid Tabulation  
 August 9, 2011

| Bidders Name  | Estimate      | Midwest Telephone Service | R. J. Martin Electrical Service | Zenith Systems LLC |  |
|---|---------------|---------------------------|---------------------------------|--------------------|--|
| Addenda 1, 2  |               | X                         | X                               | X                  |  |
| Signed Bid Proposal   |               | X                         | X                               | X                  |  |
| Bid Guaranty  |               | X                         | X                               | X                  |  |
| Power of Attorney   |               | X                         | X                               | X                  |  |
| Base Bid  | \$ 332,518.00 | \$ 364,330.00             | \$ 399,000.00                   | \$ 593,870.00      |  |
| Alternate No. T-1 - RRHS Field House/Press Box Work               |               | \$ 11,741.50              | \$ 18,000.00                    | \$ 12,000.00       |  |
| Alternate No. T-2 - RRHS Maintenance Buildings Structured Cabling |               | \$ 3,634.00               | \$ 13,000.00                    | \$ 3,600.00        |  |
| Alternate No. T-3 - RRHS Additional Security Cameras with Cabling |               | \$ 7,907.00               | \$ 19,000.00                    | \$ 11,700.00       |  |
|   |               |                           |                                 |                    |  |
| <b>Total Base Bid plus Alternates</b>                             |               | \$ 387,612.50             | \$ 449,000.00                   | \$ 621,170.00      |  |
| <b>Average Base Bid</b>   | \$ 452,400.00 |                           |                                 |                    |  |
| <b>Variance Between Bidders (with Alternates)</b>                 |               | \$ -                      | \$ 61,387.50                    | \$ 233,557.50      |  |
|   |               |                           |                                 |                    |  |



**Rocky River City School District**  
**District Wide Technology Package**  
**Bid Item No. 02 Audio/Video**  
**Bid Tabulation**  
**August 9, 2011**

| Bidders Name   | Estimate      | Midwest Telephone Service |  |  |  |
|--|---------------|---------------------------|--|--|--|
| Addenda 1, 2   |               | X                         |  |  |  |
| Signed Bid Proposal  |               | X                         |  |  |  |
| Bid Guaranty   |               | X                         |  |  |  |
| Power of Attorney  |               | X                         |  |  |  |
| Base Bid   | \$ 296,077.00 | \$ 224,000.00             |  |  |  |
| Alternate No. T-5 - RRHS Sound Reinforcement Systems                         |               | \$ 26,817.00              |  |  |  |
| Alternate No. T-6 - RRHS Auditorium Sound System                             |               | \$ 40,265.00              |  |  |  |
| Alternate No. T-8 - Kensington Sound Reinforcement Speakers                  |               | \$ 16,154.00              |  |  |  |
| Alternate No. T-9 - RRHS Additional Paging Speakers                          |               | \$ 14,358.00              |  |  |  |
| Alternate No. T-10 - RRHS Additional Clocks and Head-End GPS Equipment       |               | \$ 36,000.00              |  |  |  |
| Alternate No. T-11 - Kensington Additional Paging Speakers                   |               | \$ 4,300.00               |  |  |  |
| Alternate No. T-12 - Kensington Additional Clocks and Head-End GPS Equipment |               | \$ 11,230.00              |  |  |  |
|  |               |                           |  |  |  |
| Total Base Bid plus Alternate T-5  |               | \$ 250,817.00             |  |  |  |
| Average Base Bid   | \$ 224,000.00 |                           |  |  |  |
| Variance Between Bidders (with Alternates)                                   |               | \$ -                      |  |  |  |
|  |               |                           |  |  |  |

**Rocky River City School District**  
**District Wide Technology Package**  
**Bid Item No. 03 Security**  
**Bid Tabulation**  
**August 9, 2011**

| Bidders Name  | Estimate      | Digital Security Systems | Zenith Systems LLC | Midwest Telephone Service |  |
|---|---------------|--------------------------|--------------------|---------------------------|--|
| Addenda 1, 2  |               | X                        | X                  | X                         |  |
| Signed Bid Proposal   |               | X                        | X                  | X                         |  |
| Bid Guaranty  |               | X                        | X                  | X                         |  |
| Power of Attorney   |               | X                        | X                  | X                         |  |
| Base Bid  | \$ 192,195.00 | \$ 152,619.00            | \$ 199,920.00      | \$ 222,469.00             |  |
| Alternate No. T-1 - RRHS Field House/ Press Box Work              |               | \$ 12,175.88             | \$ 16,095.00       | \$ 9,033.50               |  |
| Alternate No. T-3 - RRHS Additional Security Cameras with Cabling |               | \$ 128,920.80            | \$ 63,207.00       | \$ 37,391.96              |  |
| Alternate No. T-4 - RRHS Additional Access Control                |               | \$ 22,465.26             | \$ 18,904.00       | \$ 9,147.00               |  |
| Alternate No. T-7 - Kensington Additional Access Control          |               | \$ 22,465.26             | \$ 20,577.00       | \$ 15,816.00              |  |
|   |               |                          |                    |                           |  |
| <b>Total Base Bid plus Alternates</b>                             |               | \$ 338,646.20            | \$ 318,703.00      | \$ 293,857.46             |  |
| Average Base Bid  | \$ 191,669.33 |                          |                    |                           |  |
| Variance Between Bidders (with Alternates)                        |               | \$ -                     | \$ 318,703.00      | \$ 293,857.46             |  |
|   |               |                          |                    |                           |  |

Rocky River City School District  
 District Wide Technology Package  
 Bid Item No. 04 Combination  
 Bid Tabulation  
 August 9, 2011

| Bidders Name   | Estimate | Midwest Telephone Service |    |  |  |
|--|----------|---------------------------|----|--|--|
| Addenda 1, 2   |          | X                         |    |  |  |
| Signed Bid Proposal  |          | X                         |    |  |  |
| Bid Guaranty   |          | X                         |    |  |  |
| Power of Attorney  |          | X                         |    |  |  |
| Bid Items Included in Combination Bid  |          | 1 2 3                     |    |  |  |
| Base Bid   |          | \$ 777,800.00             |    |  |  |
| Alternate No. T-1 - RRHS Field House/Press Box Work                          |          | \$ 20,775.00              |    |  |  |
| Alternate No. T-2 - RRHS Maintenance Buildings Structured Cabling            |          | \$ 3,634.00               |    |  |  |
| Alternate No. T-3 - RRHS Additional Security Cameras with Cabling            |          | \$ 44,144.50              |    |  |  |
| Alternate No. T-4 - RRHS Additional Access Control                           |          | \$ 9,147.00               |    |  |  |
| Alternate No. T-5 - RRHS Sound Reinforcement Systems                         |          | \$ 25,817.00              |    |  |  |
| Alternate No. T-6 - RRHS Auditorium Sound System                             |          | \$ 39,265.00              |    |  |  |
| Alternate No. T-7 - Kensington Additional Access Control                     |          | \$ 14,816.00              |    |  |  |
| Alternate No. T-8 - Kensington Sound Reinforcement Speakers                  |          | \$ 15,154.00              |    |  |  |
| Alternate No. T-9 - RRHS Additional Paging Speakers                          |          | \$ 13,358.00              |    |  |  |
| Alternate No. T-10 - RRHS Additional Clocks and Head-End GPS Equipment       |          | \$ 35,409.00              |    |  |  |
| Alternate No. T-11 - Kensington Additional Paging Speakers                   |          | \$ 4,156.00               |    |  |  |
| Alternate No. T-12 - Kensington Additional Clocks and Head-End GPS Equipment |          | \$ 10,875.00              |    |  |  |
|  |          |                           |    |  |  |
|  |          |                           |    |  |  |
| <b>Total Base Bid plus Alternate T-5</b>                                     |          | \$ 803,617.00             |    |  |  |
| <b>Sum of Individual Apparent Low Bids (Base Bid + Alt. T-5)</b>             |          | \$ 767,766.00             |    |  |  |
| <b>Combination Bid Apparently Successful? (Y/N)</b>                          |          |                           | NO |  |  |

**Rocky River City School District  
District-Wide Technology Package  
Bid Tabulation Summary  
August 9, 2011**

| SCHOOL  | BID ITEM              | P C S ESTIMATE       | LOW BIDDER                | LOW BASE BID         | VARIANCE<br>(LOW - P C S) | AVG. BASE BID        | VARIANCE<br>(AVG - P C S) |
|---|-----------------------|----------------------|---------------------------|----------------------|---------------------------|----------------------|---------------------------|
| DW  | 01 Structured Cabling | \$ 332,518.00        | Midwest Telephone Service | \$ 364,330.00        | \$ 31,812.00              | \$ 452,400.00        | \$ 119,882.00             |
| DW  | 02 Audio/Visual       | \$ 296,077.00        | Midwest Telephone Service | \$ 224,000.00        | \$ (72,077.00)            | \$ 224,000.00        | \$ (72,077.00)            |
| DW  | 03 Security           | \$ 192,195.00        | Digital Security Systems  | \$ 152,619.00        | \$ (39,576.00)            | \$ 191,669.33        | \$ (525.67)               |
|   |                       |                      |                           |                      |                           |                      |                           |
|   |                       |                      |                           |                      |                           |                      |                           |
|   |                       |                      |                           |                      |                           |                      |                           |
|   |                       |                      |                           |                      |                           |                      |                           |
| <b>TOTALS</b>   |                       | <b>\$ 820,790.00</b> |                           | <b>\$ 740,949.00</b> | <b>\$ (79,841.00)</b>     | <b>\$ 868,069.33</b> | <b>\$ 47,279.33</b>       |
| <b>AWARD ALTERNATE T-5 (RRHS SOUND REINFORCEMENT SYSTEMS)</b> |                       |                      |                           |                      | <b>\$ 26,817.00</b>       |                      |                           |
| <b>REVISED VARIANCE</b>                                       |                       |                      |                           |                      | <b>\$ (53,024.00)</b>     |                      |                           |