

SUMMARY OF INTERNET USER GUIDELINES

The district provides Internet access. All users are required to:

- a. read the guidelines below (students and parent)
- b. sign the Internet User Authorization Form.
- c. have the parent sign the Internet Parent Permission Waiver, if appropriate
- d. return the Authorization/Waiver page to the school district by September 8th.

Our provider is the Lakeshore Northeast Ohio Computer Associations (LNOCA). The operation of the networks relies on the proper conduct of the users who must adhere to strict guidelines. The guidelines provided below are intended to make users aware of their responsibilities when using the Internet through the Rocky River City School District.

A. On-Line Safety

1. Do not give out personal information such as your address, telephone number, or the name and location of your school to other users (unless pre-approved by the classroom teacher.)
2. Do not send other users your picture or any other information that could be used to establish your identity (unless pre-approved by the classroom teacher).
3. Do not agree to get together with someone you "meet" on-line without parent approval.
4. Do not respond to a message that makes you feel uncomfortable.
5. Do discuss your on-line experience with your parents so that they are aware of your on-line activities.

B. General Rules

1. Use of any information obtained via Internet is at one's own risk.
2. Users are to abide by the generally accepted rules of network etiquette.
3. The Internet (including searching, chatting, email, and bulletin boards) is to be used only in support of education and research consistent with the educational goals of the Rocky River City School District.
4. Network accounts are to be used only by the registered user for the authorized purpose.
5. Copyright laws are not to be violated by Internet users.
6. The Internet is not to be used for computer resources for non-academic activities.
7. Users are not to seek information or passwords of other users or represent other users on the network.
8. No user of the network is to disrupt the use of the network by others.

C. Prohibited Use

1. Transmission of material, information, or software in violation of any local, state, or federal law is prohibited.
2. Use of the network for commercial or for-profit purposes is prohibited.
3. Use of the network for personal and private business is prohibited.
4. Use of the network for product advertisement or political lobbying is prohibited.
5. Use of the network for harassment to send hate mail, harassment, discriminatory remarks, and other antisocial behaviors are prohibited.
6. Use of the network to facilitate infiltration of a computer or computer system(s) is prohibited.
7. Use of the network to place computer viruses or harmful programs on any computer system is prohibited.
8. Use of the Internet to access, view, transmit, download or process pornographic, obscene, or other inappropriate material that is otherwise harmful to minors is prohibited.
9. Use of files dangerous to the integrity of the network is prohibited.

D. Review Policy & Consequences

1. Data stored by users on network computers and portable devices (including, but not limited to, flash drives, cell phones, MP3s, and iPods) is subject to review by network administrators and/or school personnel.
2. RRCSD reserves the right to access and monitor communications using Internet access provided by the District.
3. RRCSD will not be held liable for any information that may be lost, damaged, or unavailable due to technical or other difficulties.
4. Users assume liability for any unauthorized charges including, but not limited to, long distance charges, per minute surcharges, and/or equipment line costs incurred by the user(s).
5. Any student using Internet access provided by RRCSD without having a signed User Authorization Form on file may be subject to disciplinary action.
6. On-line users violating the guidelines may be subject to disciplinary action.

Use of the Internet through LNOCA is governed both by these Internet User Guidelines and by an Internet User Guidelines and Policy promulgated by LNOCA. The District's Internet User Guidelines substantially incorporate the restrictions contained in the LNOCA Guidelines and Policies. However, users are advised to review a copy of LNOCA policy if they have any concern their use may violate one or both policies. The LNOCA policy is available from school administrators and in the media centers.

INTERNET USER AUTHORIZATION

(To be completed by Rocky River City School District Students)

I will abide by the Internet User Guidelines established by the Rocky River City School District. **I understand I do not have an expectation of privacy and that the District may monitor electronic communications.** I understand that the use of the Internet is a privilege, not a right, and inappropriate use may result in cancellation of my privileges. I further understand that any violation of the regulations outlined above is unethical, could constitute a criminal offense, and could result in disciplinary action.

It is further understood that it is a violation of this policy to access the school's computer network or the Internet to view, distribute, download or to attempt in any way to gain access to visual depictions or material that is obscene, pornographic, or harmful to minors. It is a violation of this policy to transmit any language or images that are of a sexual nature. It is a violation of this policy to transmit jokes, pictures, or other materials which are obscene, lewd, vulgar, or disparaging of persons based on their race, color, sex, age, religion, natural origin or sexual orientation and that any student, teacher, or parent aware of an individual using the school Internet system for such prohibited purposes shall immediately report this information to the school Principal or Superintendent.

Should I commit any violation, my access privileges may be revoked, school disciplinary action and/or appropriate legal action may be taken. Signing this form affirms that I agree to follow all District guidelines outlined above.

I further release LNOCA, its directors, officers, employees, agents and members from any and all claims, costs, damages and liabilities arising out of or pertaining in any way to my use of, or inability to use, the LNOCA network.

Student Name: (please print) _____ Building: _____ Grade: _____

Student Signature: _____ Date: _____

PARENT PERMISSION WAIVER

As the parent or guardian of the student named below, I have read the Internet User Guidelines of the Rocky River City School District. I understand this access is designed for educational purposes. I also recognize that even though the School District has software to attempt to block inappropriate materials on the Internet, it is impossible to restrict access to all controversial materials; I will not hold the District responsible for materials acquired on the Internet. I also understand that the District may monitor electronic communications. I hereby give permission for Internet access for my child.

I further release LNOCA, its directors, officers, employees, agents and members from any and all claims, costs, damages and liabilities arising out of or pertaining in any way to my use of, or inability to use, the LNOCA network.

Please check all that apply

I authorize the district to publish in print or post on the web any photos, video or audio of my child or my child's work as, during the year, the district often uses photography, video or audio to illustrate student projects, events, accomplishments, and activities.

I give permission for my child to use and access the Internet at school and for the Board to issue an Internet/email account to my child.

Parent Name: (please print) _____

Parent Signature: _____ Date: _____

When accessing the Internet via the Lakeshore Northeast Ohio Computer Association (LNOCA), the LNOCA policies and form(s) as approved by the Superintendent/designee will be followed.